


How to Make a Ticket Using Freshdesk

1. Open an internet browser (Chrome, Firefox, Internet Explorer, etc.)
2. Log in to your NTSD Gmail account at gmail.com
3. Click on the Google Apps icon (9 squares) at the top right corner 
4. Scroll down to the bottom and select the Freshdesk icon



Freshdesk

5. Click on “New Support Ticket”

How can we help you today?

[+ New support ticket](#)
[📄 Check ticket status](#)

6. Fill out the form

Submit a ticket

Full Name *

Requester (E-mail) *








Building *

Classroom or Office Location *

Phone Number *

Technology Issue *

Technology Issue Description *

B I U       

It is running but there is no signal going to the monitor.