

NESHANNOCK TOWNSHIP SCHOOL DISTRICT

SECTION: CLASSIFIED EMPLOYEES
TITLE: UNCOMPENSATED LEAVE
ADOPTED: September 11, 2003
REVISED:

539. UNCOMPENSATED LEAVE	
1. Purpose	The Board recognizes that in certain situations a classified employee may request extended leave for personal reasons, and the district could benefit from the return of the employee. This policy establishes guidelines for granting uncompensated leaves of absence.
2. Authority SC 510	The Board has the authority and responsibility to establish the conditions under which uncompensated leave may be taken.
3. Guidelines	<p>Uncompensated leave shall be granted in accordance with terms of an applicable collective bargaining agreement.</p> <p><u>Application</u></p> <p>Requests for uncompensated leave shall be made to the Superintendent.</p> <p>All applications are subject to final approval by the Board.</p> <p><u>Period Of Leave</u></p> <p>An uncompensated leave may be granted for a period of one (1) semester or one (1) school year.</p> <p>Extensions for one (1) semester or one (1) school year shall be considered upon proper application.</p> <p><u>Commitment Of Employee</u></p> <p>The employee granted an uncompensated leave shall inform the Board of his/her intentions of the scheduled return date.</p>

<p>School Code 510</p>	<p><u>Commitment Of Employer</u></p> <p>Time on uncompensated leave shall not count as time on the job, and fringe benefits shall not be provided unless the employee provides payment for benefits.</p>
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