



**COLLEGE IN HIGH SCHOOL (CHS) STUDENT REGISTRATION FORM**

**REGISTRATION DEADLINES ARE NOVEMBER 1 FOR COURSES ENDING IN DECEMBER AND MARCH 1 FOR COURSES ENDING IN MAY/JUNE.**

**Instructions**

1. Please complete this form with the assistance of your coordinator for high school/college programs.
2. Sign the form, and obtain the signatures of your high school coordinator and your parent or guardian's signature.
3. Only students whose completed and signed forms have been returned to Duquesne University by the published deadlines will be registered for classes. Receipt of this form will result in official registration into a university-level credit-bearing course that will be graded and will result in an official Duquesne University transcript.
4. Signing this form creates a financial obligation between the student/parent and the University. Payment-in-full must accompany this form, and no refunds will be issued. Make checks payable to Duquesne University.
5. All final grades will be recorded on a Duquesne University transcript. Students who do not complete the course/s will receive a grade of "W" for withdrawal.
6. Please print all information, obtain necessary signatures, and return the form to your high school/college program coordinator prior to all stated deadlines.
7. To order a transcript, go to [www.duq.edu/transcripts](http://www.duq.edu/transcripts). Transcripts may only be requested by the student.
8. Once enrolled at the college level, student information is private according to FERPA. See [duq.edu/ferpa](http://duq.edu/ferpa) for details.

Student Full Legal Name: \_\_\_\_\_ High School: Neshannock Anticipated Year of Graduation: \_\_\_\_\_

SSN\*: \_\_\_\_\_ Have you ever attended Duquesne or taken prior CHS courses?  Yes  No

Citizenship:  U.S. Citizen  Non-Resident Alien  Resident Alien Gender:  Female  Male

Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

**Class Registration Detail** Academic Year: 20

CRN	Subject Code	Course No.	Credits	Course Title
26347	MATH	125	3	Stats: Modeling the World

Student Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent or Guardian Name (please print) \_\_\_\_\_

Parent or Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

Luca Passarelli  
High School Official (please print) \_\_\_\_\_

Passarelli  
High School Official's Signature \_\_\_\_\_

9-5-18  
Date \_\_\_\_\_

OFFICIAL USE ONLY. Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

\*For use in complying with IRS Reporting Requirements pertaining to the Hope Scholarship Credit and the Lifetime Learning Credit provided under federal legislation and submitting reports to federal agencies as required. Social Security Numbers are confidential and may be released only in accordance with applicable law.

August 1, 2018

Mr. Edward Frye  
 Neshannock Jr/Sr. High School  
 3834 Mitchell Road  
 New Castle, PA 16105-2980

Dear Mr. Frye,

Please find below a list of the approved Duquesne University College in High School course/s available at your high school for the 2018-2019 Academic Year. Enclosed is the registration form (please copy as needed) that must be completed by your students to register for the course/s. The course numbers for these courses are:

HIGH SCHOOL COURSE	DU	CRSE	SECT	CRN	DU COURSE TITLE	CR	COST
Stats: Modeling the World	MATH	125	92	26347	Fundamentals of Statistics	3	300

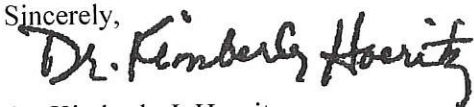
Please note that only students who are taking this class for college credit should complete the registration form. A parent's signature is required on the form. **The registration deadline is March 1, 2019.** This is a firm deadline. Also, please be advised that registration into this class is a binding contract between the University and the student. These students will receive final grades, which will result in an official Duquesne University transcript. Course fees will be assessed and payment will be due regardless of the letter grade earned by the student, and refunds are not issued.

Please note on the Registration Form that students' Social Security Numbers are required. This is a federal government mandate associated with IRS reporting requirements pertaining to the Hope Scholarship Credit and the Lifetime Learning Credit provided under federal legislation. Social Security Numbers are kept strictly confidential and may be released only in accordance with applicable law.

Please return the completed registration forms and payments for your students. Only students for whom completed and signed forms and payments have been received will be registered for classes. No late registrations will be processed. Final grade rosters will be mailed once the course had ended.

If you have any questions, please contact me at 396-6212.

Sincerely,



Dr. Kimberly J. Hoeritz  
 University Registrar

*KJH/kms*  
 Enclosure

**NESHANNOCK TOWNSHIP SCHOOL DISTRICT**

**COLLEGE IN THE HIGH SCHOOL PAYMENT PLAN AGREEMENT**

**Duquesne University**

This Payment Plan Agreement for the College in High School Program is made by and between

Parent/guardian of \_\_\_\_\_ and the Neshannock Township School District. The agreed upon payment arrangement terms are as follows

Registered course(s)	Fundamentals of Statistics
September 12, 2018	Down- payment in the amount of \$75.00
October 12, 2018	Payment of \$75.00
November 12, 2018	Payment of \$75.00
December 12, 2018	Payment of \$75.00

I have read and understood the above terms and accept them in full

\_\_\_\_\_  
Parent/Guardian Signature \_\_\_\_\_ Date

\_\_\_\_\_  
Contact email/phone

Checks should be made to NTSD and mailed or delivered to

Justin DiMuccio/ Business Manager

Neshannock School District

3834 Mitchell Rd

New Castle PA 16105