

IN-PERSON SCHEDULE

Until Further Notice

Grades K-2 Attend Daily

8:30 am – 1:30 pm

Grades 3-6 Attend Daily

9:15 am – 2:15 pm

VIRTUAL STUDENTS

Virtual students may remain virtual or return to the in-person setting on November 2. Virtual students wishing to remain virtual do not need to contact the school.

BEFORE & AFTER CARE

AM: 8:00 – 9:15 am

PM: 1:30 – 2:15 pm *District-Provided Transportation Available*

PM: 1:30 – 3:00 pm *Parent-Provided Transportation Required*

Mrs. Staci Norris

724-658-4793 ext. 5106

snorrisentsd.org

INTERESTED IN TRANSITIONING FROM VIRTUAL TO IN-PERSON LEARNING?

Contact Mrs. Flannery by October 23

724-658-4793 ext. 5103

jflanneryentsd.org



REOPENING REVISIONS

Neshannock Memorial Elementary School

BOARD-APPROVED REOPENING REVISIONS

Effective Until Further Notice

Three focus groups – comprised of administrators, teachers, medical professionals, and parents – were dedicated to creating the safe reopening plan for Neshannock Township School District. Health and safety guidelines provided by the CDC, Pennsylvania Department of Health, and Pennsylvania Department of Education guided all decisions for the initial reopening plans. In addition to preparing the physical space, a virtual learning environment was prepared for our learners who were not comfortable returning to the brick and mortar setting.

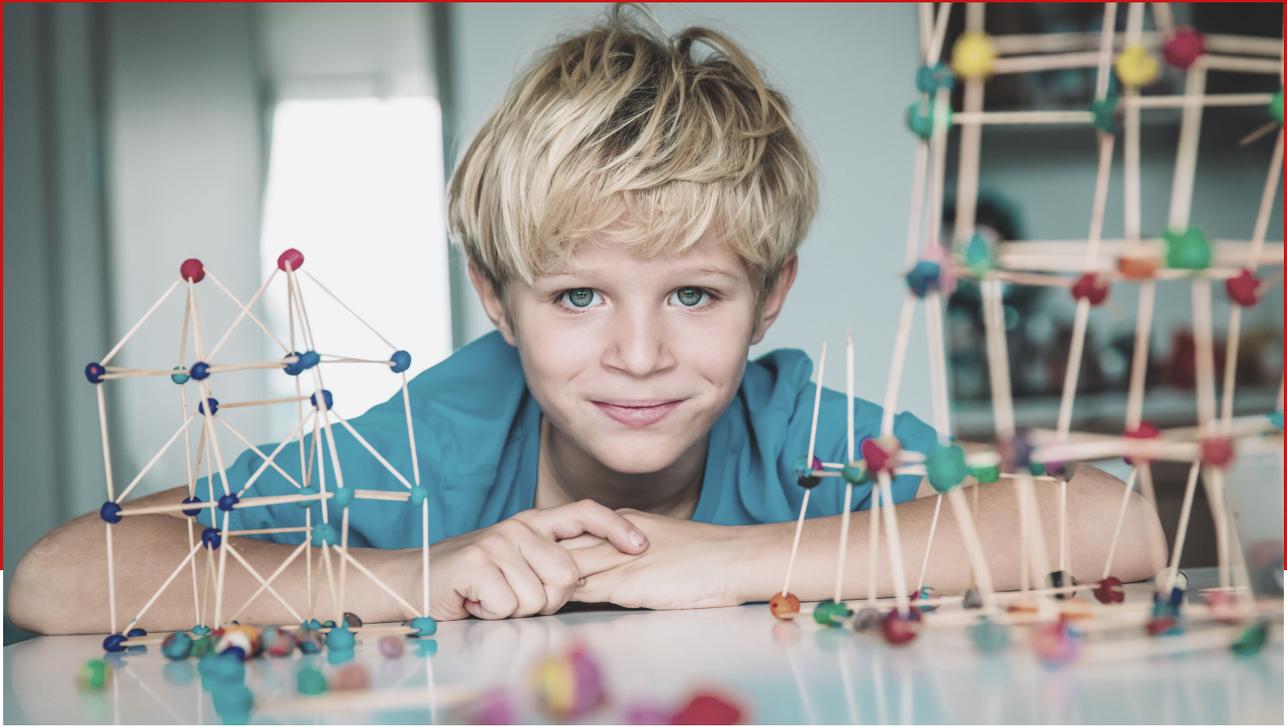
The months of planning, preparing, and analyzing proved to be time well spent as we were able to safely welcome our students, faculty, and staff back to the building for the first time since March. In addition, the virtual setting has proven to be a safe haven for students wishing to continue their academic advancement with NTSD from the privacy and comfort of their own homes.

Taking into account the wants and needs of all stakeholders in addition to health and safety guidelines, District officials have revisited the learning options and are pleased to announce the plans in effect until further notice. **Our in-person students will continue to attend school five days a week and follow the same, modified schedule currently in place.** Arrival and dismissal procedures will also remain the same. Virtual students may remain virtual, or they may return to the building.

Before and after school care will remain an option for all students in Grades K-6 until further notice. Mrs. Staci Norris remains the contact person for parents/guardians interested in registering students for this program.

Parents/guardians of virtual students wishing to transition to the in-person setting, or in-person students wishing to transition to virtual, will need to contact Mrs. Jennifer Flannery by Friday, October 23. **Virtual students will automatically remain in the virtual setting unless the school is notified otherwise by a parent/guardian.**

The Google Classroom online learning platform will continue to be an essential component of our school day at Memorial Elementary. Teachers will continue to make instructional videos, materials, and assignments accessible to students on their Google Classroom Extensions. In response to COVID-19, students are encouraged stay home from school when feeling unwell. Students unable to attend in-person will be able to utilize the virtual classroom extension in order to stay current with all coursework.



Before and After School Care Options

Neshannock Memorial Elementary School

Before School Care Schedule

8:00 - 9:15 am

After School Care Schedule

1:30 - 2:15 pm

District-Provided Transportation Available

2:15 - 3:00 pm

Parent-Provided Transportation Required

Students in Grades K-2 who need to stay until 2:15 pm with district-provided transportation or 3:15 pm with parent-provided transportation will be permitted to do so. Students in Grades 3-6 may also stay until 3:15 pm with parent-provided transportation. In addition, students who need to arrive by 8:30 am will be permitted to do so regardless of their scheduled arrival and/or dismissal time. Students may be dropped off as early as 8:15am.

Students who arrive early or wish to stay after their dismissal time will be grouped together in small groups and supervised by staff. Our staff will oversee activities to keep students engaged until the 9:15 am start time for students in Grades 3-6 or the 2:15 pm dismissal time for students in Grades K-2. Also, students may stay as late as 3:15 pm; however, parents and/or caregivers must provide their own transportation after 2:15 pm.

If you have extenuating circumstances you wish to discuss, please contact Elementary Principal Mr. Heasley at mheasley@ntsd.org.

For more information or to reserve your student's spot in before and/or after care, please contact Mrs. Staci Norris at snorris@ntsd.org - Thank you.

Daily School Schedules

Grades K-2, 8:30am - 1:30pm

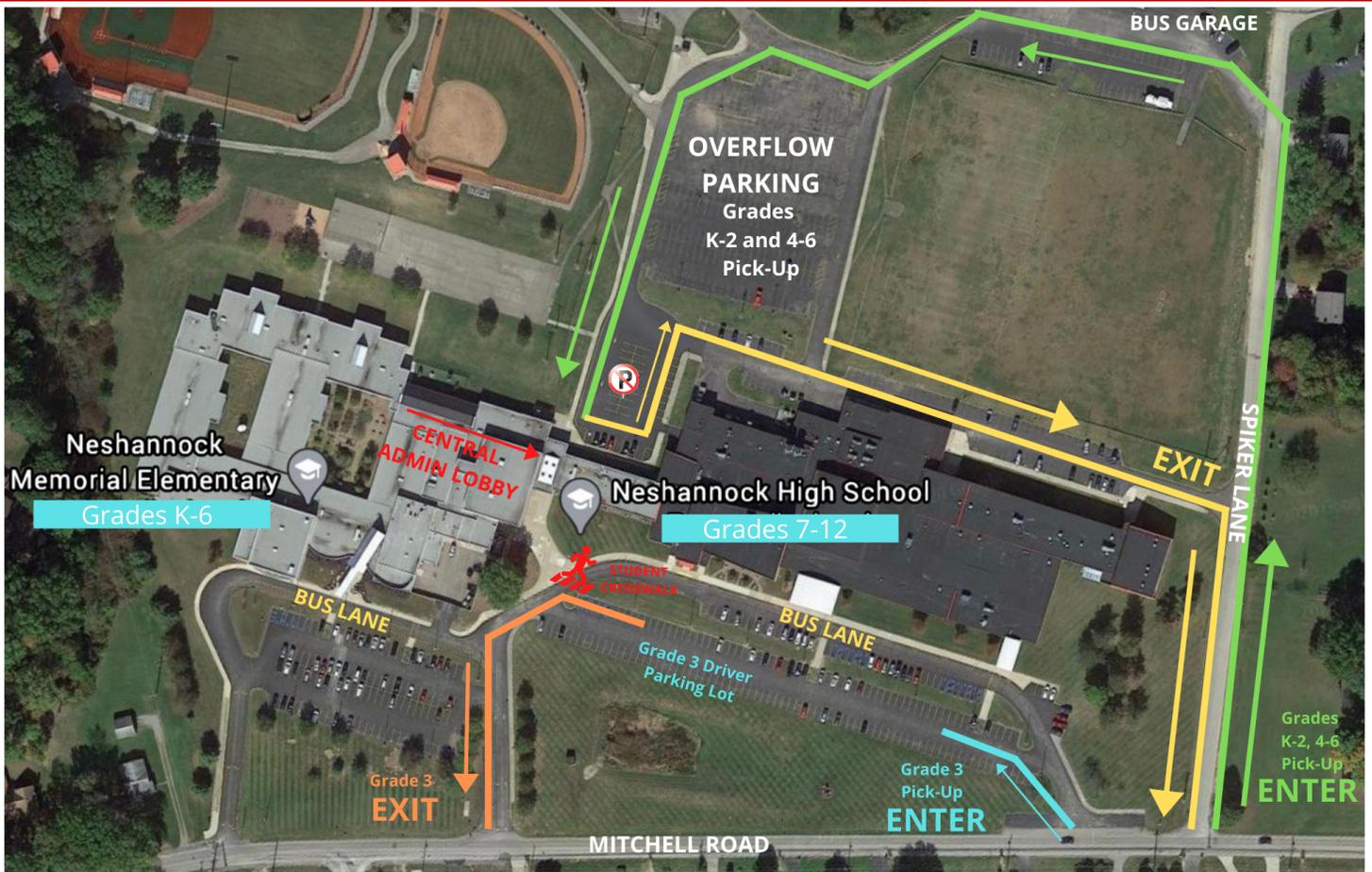
Grades 3-6, 9:15am - 2:15pm

NESHANNOCK MEMORIAL ELEMENTARY SCHOOL

GENERAL PROCEDURES

Health and Safety Procedures for the First Quarter of In-Person Instruction

- **Student Arrival:**
 - Students will be divided into two groups based on grade level. Students in Grades K-2 will begin their day at 8:30am, and students in Grades 3-6 will begin their day at 9:15am. This will lessen the number of students on the busses and reduce the flow of students at arrival and dismissal times.
 - Students arriving by bus will enter through the Memorial Elementary lobby doors. Students being dropped off will enter through the Central Administration lobby doors (rear entrance).
 - All students (and staff) will walk through the touch-free temperature scan systems upon entry. Students with a temperature above 100.4 will report to the nurse's office and await parent/caregiver pickup. Faculty and staff with a temperature above 100.4 will leave campus immediately.
- **Student Dismissal:**
 - Students will be divided into two groups based on grade level. Students in Grades K-2 will end their day at 1:30pm, and students in Grades 3-6 will end their day at 2:15pm.
 - An organized system will be in place for student dismissal. Parents and caregivers will not be permitted to enter the building at dismissal time.
 - A map outlining the dismissal route for students being picked up is available on the following page.
- **District Transportation:**
 - Students will be given assigned seats and spaced accordingly. Masks are required on all school busses. Per your responses (due by August 12), the District will follow your transportation requests; however, alternative arrangements may be accommodated with a minimum of 24-hour notice.
 - Students will receive their bus assignments in the mail closer to the start of school.
 - Transportation Department: 724-654-2650
- **School Visitors:**
 - Visitors will not be permitted in the building. Parents and caregivers picking up/dropping off students and/or items during the school day will be asked to remain in the vestibule outside the elementary office.
- **Classroom Layouts:**
 - Classrooms with individual student desks will be facing the same direction and spaced out as much as possible. Classrooms with student tables, such as the science lab and kindergarten rooms, will be divided into four sections with plexi-glass barriers.
- **Cafeteria:**
 - Students will continue to have breakfast (optional) and lunch in the cafeteria. Meals will continue to be available.
 - Only one grade level will eat lunch at a time and students will be spaced accordingly.
 - Students eligible for free and reduced lunch can still receive a lunch if virtual instruction is chosen (see insert).
- **Recess:**
 - Weather permitting, students will continue to have recess outdoors; however, only one grade level will be outside at a time.
 - Indoor recess will be held in the individual classrooms and gymnasium with the time in the gymnasium alternating between classes.
- **Common Areas and Hallways:**
 - Students will wear masks in common areas, hallways, and any areas where social distancing cannot be maintained.
 - Schedules will be adjusted to limit the number of students/classes moving throughout the halls at the same time.
- **Special Classes:**
 - Students will continue to attend special classes, such as art, music, physical education, library, and computers. Class time will be slightly shorter to allow for more time to clean/sanitize shared work spaces in between classes.
 - All students (Grades K-6) will be assigned individual Chromebooks to use throughout the day and/or computer class. Students will not be sharing computers.
- **Lockers:**
 - Individual classroom teachers/grade levels will develop and enforce plans and routines to lessen the number of students using lockers at any given time. Plans will allow physical space to be in between students while visiting lockers throughout the school day.
 - As has been done in the past, no students will be sharing lockers.
- **Cleaning and Disinfecting Enhancements:**
 - Additional custodians have been added to the maintenance department. In addition to previous cleaning/sanitizing routines, one custodian will be solely dedicated to maintaining the cleanliness and supplies in all elementary restrooms.
 - High-traffic areas will be continually monitored and sanitized throughout the school day, in addition to daily cleaning and sanitizing of the building interior.



Dismissal Procedures, Grades K-2:

- Bus riders in Grades K-2 will proceed to the bus lane in front of the Neshannock Memorial lobby at 1:30pm. This procedure remains the same as previous years.
- Walkers in Grades K-2 will exit the building through the rear doors of the Central Administration lobby. Parents and caregivers will remain in their vehicles during dismissal.
- Students will be dismissed by grade level with kindergarten dismissing first, followed by first grade, and then second grade.
 - Drivers will be given color-coded signs to display in their vehicles prior to the first day of school. The signs will display the student's last name, grade level, and teacher.
 - All drivers will be staged in the football stadium parking lot until they are directed to drive to the lower lot by security and/or staff.
 - Drivers picking up kindergarten students will be directed by staff to approach the Central Admin parking lot first. Once all kindergarten students have been escorted to their drivers' vehicles, staff will allow drivers of first grade students to approach the pick-up area. This process will continue for drivers of second grade students.
 - Staff members will escort students to the appropriate vehicles.

Dismissal Procedures, Grades 3-6:

- Bus riders in Grades 3-6 will proceed to the bus lane in front of the Neshannock Memorial lobby at 2:15pm. This procedure remains the same as previous years.
- Walkers in Grade 3 will exit the building through the front doors of the Central Administration lobby. Parents and caregivers will remain in their vehicles (along the high school bus lane or high school parking lot) during dismissal. Staff members will escort students to the appropriate vehicles.
- Drivers will be given color-coded signs to display in their vehicles prior to the first day of school. The signs will display the student's last name, grade level, and teacher.
- Walkers in Grades 4-6 will exit the building through the rear doors of the Central Administration lobby. Parents and caregivers will not be permitted to enter the building.
- Students will be responsible to walk directly to their parents/caregivers and/or vehicles at dismissal. Upon written request to Mr. Heasley, students in Grades 4-6 may be escorted to their vehicles by staff members.

NESHANNOCK TOWNSHIP SCHOOL DISTRICT

HEALTH ROOM PROCEDURES

School Nurses

Mrs. Julie Morrone

Grades 7-12

jmorrone@ntsd.org

Mrs. Sarah Bender

Mrs. Jessica Kissick

Grades K-6

elementarynurse@ntsd.org



WE ARE ENCOURAGING PARENTS AND CAREGIVERS, NOW MORE THAN EVER, TO KEEP STUDENTS HOME WHO ARE NOT FEELING WELL. THERE WILL BE A VIRTUAL INSTRUCTION EXTENSION FOR STUDENTS IN ALL GRADE LEVELS. ABSENT STUDENTS MAY LOG IN AND ACCESS THE LESSONS AND MATERIALS EACH DAY THEY ARE OUT OF THE BUILDING.

General Procedures:

- Teachers will be given items such as sanitizer and first-aid supplies to manage small needs within the classroom.
- In order to reduce congestion and to promote social distancing in the health room, teachers will call before sending students to the health room.
- When a student is presenting suspected COVID-19 symptoms in the classroom, the following protocol will be followed:
 - The teacher will call the school nurse.
 - The student will be instructed to wear a mask and to bring all belongings to the health room.
 - The nurse will bring the student directly to the isolation room. The nurse will perform appropriate health history, physical assessment, and documentation.
 - The nurse will notify the parent/ guardian to pick up the student.
 - The parent/ guardian will be instructed to follow up with the appropriate healthcare provider for evaluation.

Quarantine: Neshannock Township School District will follow the recommendations provided by the CDC and Pennsylvania Department of Health.

When a student tests positive for COVID-19, the student will quarantine at home until all of the following criteria are met:

At least 10 days from the onset of symptoms AND

Fever free for 24 hours without the use of anti-fever medications AND

Symptoms are improving

- When a student has tested positive for COVID-19 or has been exposed to COVID-19, the school nurse will contact the student's parents/ guardians with specific directions and guidance.

Contact Tracing: In the event that students have been exposed to a confirmed COVID-19 case, NTSD will cooperate and work with the PA Department of Health as contact tracing procedures are conducted. Parents/guardians of individuals with confirmed exposure to COVID-19 will be contacted by the PA Department of Health as soon as possible.



At-Home Health Screening Tool for Students

Parents/Guardians: More than ever, it is important to keep your child home when he/she does not feel well. Please review this screening tool before school every morning for each school-aged child residing in your home. If your child is experiencing any of the following symptoms or you answer yes to any of the following questions, please keep your child home.

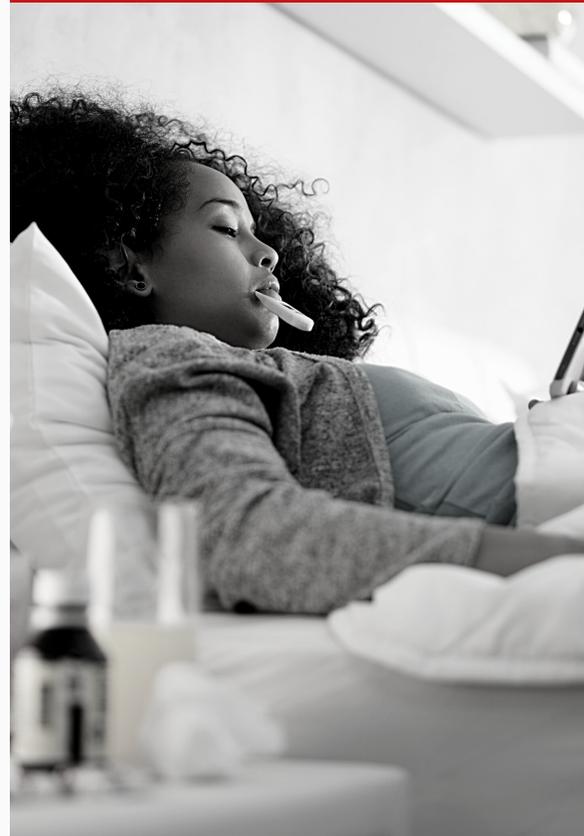
Is your child experiencing any of the following?

- Temperature of 100.4 degrees Fahrenheit or higher
- Sore throat
- Cough
- Diarrhea, vomiting, or abdominal pain
- New onset of headache, especially with a fever
- Shortness of breath or difficulty breathing
- New loss of taste or smell
- Runny nose and/or congestion
- Fever-like symptoms such as body aches, chills, and/or sweating
- Any complaint of feeling unwell
- Has your child taken any cold/cough medicines and/or fever reducers (such as Tylenol or ibuprofen) today?

Has your child had a recent, potential exposure?

- Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19?
- Traveled by air or traveled out of the state in the past 14 days?
- If yes, please contact the school before returning to the school campus.

If students are experiencing sudden or severe symptoms, please seek immediate medical attention.



NESHANNOCK TOWNSHIP SCHOOL DISTRICT

REOPENING 2020

CONTACT INFORMATION



MEMORIAL ELEMENTARY SCHOOL GRADES K-6

Mr. Matt Heasley
Elementary Principal (Grades K-6)
mheasley@ntsd.org

Mrs. Alexis Anderson
Elementary Counselor (Grades K-6)
aaanderson@ntsd.org

JUNIOR-SENIOR HIGH SCHOOL GRADES 7-12

Mr. Luca Passarelli
Senior High Principal (Grades 10-12)
lpassarelli@ntsd.org

Mrs. Alicia Measel
Junior High Principal (Grades 7-9)
ameasel@ntsd.org



NESHANNOCK ONLINE PROGRAM GRADES K-12

Mrs. Jennifer Flannery
Cyber School Administrator, Grades K-6
724-658-4793 ext. 5103

Mrs. Alicia Measel
Cyber School Administrator, Grades 7-12
724-658-5513 ext. 5120