



**NESHANNOCK TOWNSHIP SCHOOL DISTRICT**  
***A Commitment to Excellence***

3834 Mitchell Road  
Neshannock Township, Pennsylvania 16105  
724-658-4793  
[www.NTSD.org](http://www.NTSD.org)

**Dr. Terence P. Meehan**  
Superintendent

**Mr. Justin DiMuccio**  
Business Manager

August 2021

Dear Lancer Community,

It is a great pleasure to welcome you back to school. We are committed to daily instruction and support to provide a learning environment with attention to individual needs. I encourage you to remain involved in the process and communicate your needs or questions to teachers as they arise. We will do all we can to help and support you and your child.

Enclosed is a copy of the District Reopening Plan. We are committed to maintaining a safe and healthy learning environment for all students and staff. Our plan outlines the steps we have in place for the start of school. You will see in the Plan that masks are recommended in school; however, at the current time, masks are required on the bus. All public transportation currently requires masks.

All courses in Grades K-12 have an electronic platform which includes up-to-date instructional materials and resources. Students will be receiving a Chromebook during the first week of school. The Chromebooks will be used as a resource tool and for students to connect to their electronic classroom. Specific details on Chromebooks and technology procedures are included in this packet. Additionally, we offer a full-time cyber school, Neshannock Online Campus. If you are interested in receiving information regarding this option for your child, please reach out to Mrs. Jenny Flannery, Director of Educational Services, at [jflannery@ntsd.org](mailto:jflannery@ntsd.org), for more information.

You will be receiving transportation information directly from our Transportation Department. It will have specific times for your child(ren). If you do not receive a notice by August 25, please contact the Transportation Office at (724) 654-2560. Please understand that transporting students is a challenging undertaking. The precision of the times will require some patience during the first weeks of school. Once a routine is in place, our drivers are very good at consistent timing both in the morning and afternoon. As always, our bus garage will be accessible to parents with questions or concerns.

In the event of an announcement, we will continue to use our electronic messaging system to reach families. You may register for text message alerts to receive information via text. We will also use the District website [www.nts.org](http://www.nts.org) to post information related to all school events and activities. We post information to the website in a timely and on-going manner. Please check the website often for information you may need related to any aspect of the School District. We also regularly post information to the District's Facebook (@neshtsd) and Instagram (@neshannock.lancers) pages. Please consider following us to receive District information.

Neshannock Township School District continues to excel in academic achievement. We are working hard to ensure this continues through our necessary modifications this year. This does not occur without great intervention from the parents and families at home. Please work closely with the teachers to be involved in your child's continued academic success. Please do not hesitate to contact the school principal or your child's teacher with any questions or concerns that you may have throughout the year.

In addition to the District Reopening Plan, a school calendar along with other important information regarding the start of school is enclosed. Please review these documents closely. All information included in this packet can also be found on our website [www.nts.org](http://www.nts.org). Best wishes for a great school year.

Sincerely,

Terence P. Meehan  
Superintendent

Enclosures

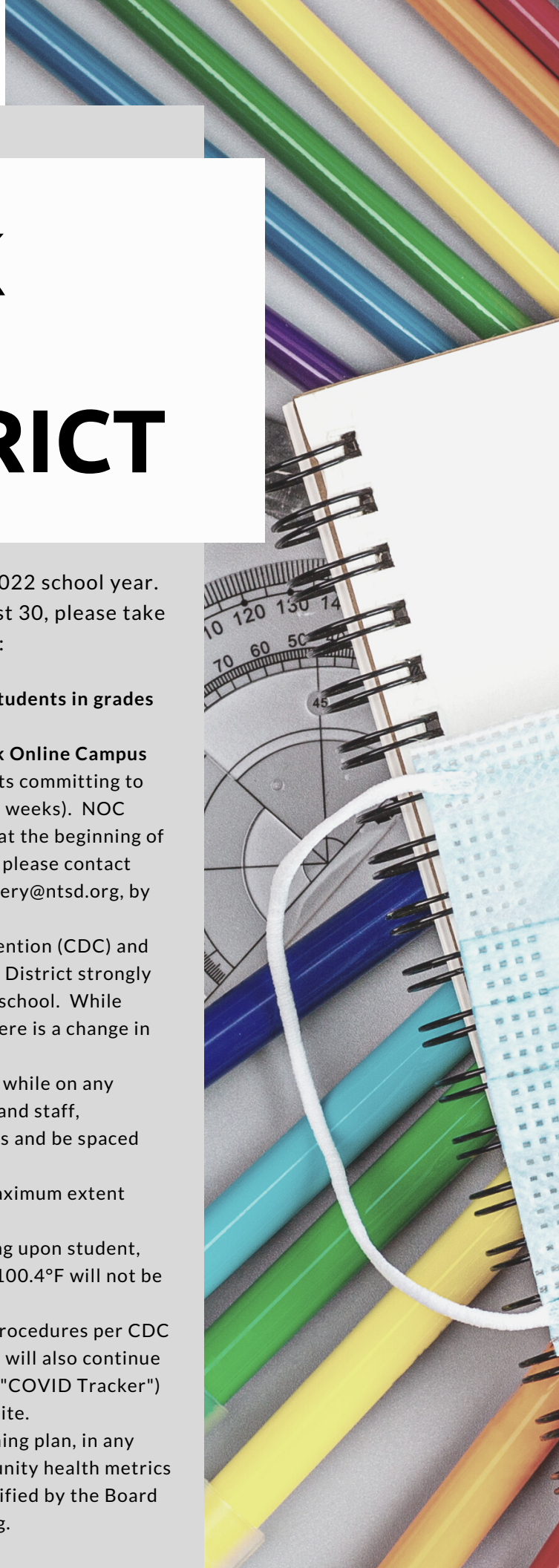
2021-2022 SCHOOL YEAR

# NESHANNOCK TOWNSHIP SCHOOL DISTRICT

## *Reopening Plans and Procedures*

We are eager to welcome our students and staff to the 2021-2022 school year. As we continue to prepare for our first day of school, on August 30, please take the time to read over our Board-approved reopening overview:

- **The District will provide full-time, in-person instruction for all students in grades K-12.**
- **We will continue to offer our full-time cyber school, Neshannock Online Campus (NOC), for students in grades K-12.** Parents/guardians of students committing to NOC must do so for a minimum period of one school quarter (nine weeks). NOC students wishing to transition to in-person instruction may do so at the beginning of the next school quarter. To register your child as a cyber student, please contact Mrs. Jennifer Flannery, Director of Educational Services, at [jflannery@ntsd.org](mailto:jflannery@ntsd.org), by Monday, August 23.
- In accordance with current Centers for Disease Control and Prevention (CDC) and the American Academy of Pediatrics (AAP) recommendations, the District strongly recommends that students and staff wear masks while indoors at school. While masks are strongly recommended, their use is voluntary unless there is a change in local, state, and/or national guidelines.
- In complying with CDC orders, universal masking will be required while on any District transportation for any reason. This includes all students and staff, regardless of vaccination status. Students will have assigned seats and be spaced apart to the maximum extent feasible while riding on buses.
- Classrooms and other seating areas will be spaced apart to the maximum extent feasible.
- The District will continue to have touch-free temperature scanning upon student, staff, and visitor arrival. Anyone with a temperature at or above 100.4°F will not be permitted to remain in the building.
- The District will continue to adhere to contact tracing rules and procedures per CDC and PA Department of Health guidance. Additionally, the District will also continue to communicate information regarding positive COVID-19 cases ("COVID Tracker") and associated details on the COVID-19 page of the District website.
- The Superintendent of Schools is authorized to modify the reopening plan, in any manner, as deemed necessary and appropriate based upon community health metrics and other factors specific to the District. Any changes shall be ratified by the Board of School Directors at the next regularly scheduled public meeting.



# 2021-2022 DAILY SCHEDULES

## MEMORIAL ELEMENTARY SCHOOL GRADES K-6

8:35 AM - 3:30 PM

*Walkers in grades K-2 will be dismissed at 3:00 pm.*

## JUNIOR-SENIOR HIGH SCHOOL GRADES 7-12

8:10 AM - 2:52 PM

*Daily (Optional) 10th Period, 2:55 - 3:20 pm*



## SAVE THE DATE

**Wednesday, August 25, 2021**

Seventh Grade Orientation - 5:30 pm

New Student Orientation (Grades 8-12) - 5:30 pm

Pie Festival - 7:00 pm

**Thursday, August 26, 2021**

Kindergarten Orientation - 8:30 am

First Grade Orientation - 10:30 am

New Student Orientation (Grades 2-6) - 4:00 pm

**Saturday, August 28, 2021**

Football Home Opener - 7:00 pm (NHS vs. SHS)

Back to School Tailgate - 5:30 pm

*Inflatable Playground*

*Food Trucks*

*Raffles - Lancer Merchandise Sales*

**Monday, August 30, 2021**

First Day of School, Grades K-12

**Monday, September 6, 2021**

Labor Day - No School

## ONLINE RESOURCES



SCAN ME

### BACK TO SCHOOL

[NTSD.ORG/PARENTS-STUDENTS/BACK-TO-SCHOOL/](https://ntsdschool.org/parents-students/back-to-school/)

School Supplies, Grades K-8

Health Forms

Breakfast and Lunch Menus



SCAN ME

### STUDENT TECHNOLOGY USAGE

[NTSD.ORG/DEPARTMENTS/TECHNOLOGY/](https://ntsdschool.org/departments/technology/)

Devices, Policies, and Procedures

Technology Usage Agreement - *To be completed online by September 1 for each student in your household.*



SCAN ME

### SCHOOL CALENDAR

[NTSD.ORG/CALENDAR](https://ntsdschool.org/calendar/)

2021-2022 School Year Calendar

Monthly Calendar of Events



SCAN ME

### COVID-19

[NTSD.ORG/DEPARTMENTS/HEALTH-SERVICES/COVID-19/](https://ntsdschool.org/departments/health-services/covid-19/)

COVID Tracker (Summary of Cases)

Prevention and Procedures

Building Maintenance - Products and Procedures

*Visit the above pages of our District website by typing the URL in your web browser or scanning the QR codes. To scan a QR code, open the camera on your smartphone and hold it over one QR code at a time. If done correctly, a prompt to visit that particular page of our website will show up on your screen. Click the prompt.*

## DISTRICT CONTACT INFORMATION

**Dr. Terence P. Meehan, Superintendent**

**Mr. Justin DiMuccio, Business Manager**

**Mr. Luca Passarelli, Senior High Principal**  
[lpassarelli@ntsdschool.org](mailto:lpassarelli@ntsdschool.org)

**Mrs. Jennifer Flannery, Director of Educational Services**  
[jflannery@ntsdschool.org](mailto:jflannery@ntsdschool.org)

**Senior High Guidance Counselor**  
[bdevincents@ntsdschool.org](mailto:bdevincents@ntsdschool.org)

**Mrs. Alicia Measel, Junior High Principal**  
[ameasel@ntsdschool.org](mailto:ameasel@ntsdschool.org)

**Mrs. Staci Norris, Director of Special Education**  
[snorris@ntsdschool.org](mailto:snorris@ntsdschool.org)

**Junior High Guidance Counselor**  
[aheld@ntsdschool.org](mailto:aheld@ntsdschool.org)

**Mr. Matt Heasley, Elementary Principal**  
[mheasley@ntsdschool.org](mailto:mheasley@ntsdschool.org)

**Mr. Mark Ulam, Director of Transportation**  
[mulam@ntsdschool.org](mailto:mulam@ntsdschool.org)

**Elementary Guidance Counselor**  
[aaanderson@ntsdschool.org](mailto:aaanderson@ntsdschool.org)





# NESHANNOCK TOWNSHIP SCHOOL DISTRICT

Terence P. Meehan, Superintendent

## SCHOOL CALENDAR

2021-2022 School Term

	M	T	W	T	F
August (5/5)	23 30	24 31	25	26	27
September (21/26)	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24
October (20/46)	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29
November (18/64)	1 8 15 22 29	2 9 16 23 30	3 10 17 24	4 11 18 25	5 12 19 26
December (13/77)	6 13 20 27	7 14 21 28	8 15 22 29	9 16 23 30	10 17 24 31
January (19/96)	3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28

Act 80 Days - (Students Do Not Report)

Teacher In-service (Students Do Not Report)

(Two-day Teacher Prep prior to 8/23-dates to vary)

Vacation Days (Students Do Not Report)

Student Early Dismissal - 12/17 & 6/7

Student First/Last Day of School

( ) Number of instructional days per month

First semester ends on January 21, 2022

Commencement will be held June 7, 2022

Tentative PSSA Testing Windows:

ELA - April 25-29, 2022

Math/Science - May 2-13, 2022

	M	T	W	T	F
February (19/115)	7 14 21 28	1 8 15 22	2 9 16 23	3 10 17 24	4 11 18 25
March (22/137)	7 14 21 28	1 8 15 22 29	2 9 16 23 30	3 10 17 24 31	4 11 18 25
April (18/155)	4 11 18 25	5 12 19 26	6 13 20 27	7 14 21 28	8 15 22 29
May (21/176)	2 9 16 23 30	3 10 17 24 31	4 11 18 25	5 12 19 26	6 13 20 27
June (5/181)	6	7 8	1 2 3		

August 23 & 24-26.....	Teacher In-Svc./ Act 80
August 30.....	School Opens
September 6.....	Labor Day
October 11.....	Columbus Day
Nov. 24 thru 29.....	Thanksgiving Vacation
Dec. 20 thru 31.....	Christmas/New Years Vacation
January 14 & 17.....	Tchr Inservice/ML King Day
February 18 & 21.....	Act 80/Pres. Day
March 21.....	Spring Break
April 13 & 14-18.....	Act 80/Easter Vacation
May 30.....	Memorial Day
June 7.....	Last Day of School
June 8.....	Teacher In-Service

Tentative Keystone Testing Windows:

Winter - Wave I-Dec 1-15, 2021; Wave 2-Jan 3-14, 2022

Spring - May 16-27, 2022





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**Dr. Terence P. Meehan**  
Superintendent

**Mr. Justin DiMuccio**  
Business Manager

**Mrs. Jennifer Flannery**  
Director of Educational Services

August 2021

Dear Parent or Guardian:

We are pleased to inform you that Neshannock Township School District will be participating in the Seamless Summer Option (SSO) in the 2021-2022 school year. This program is available to schools and districts as part of the waivers issued by USDA on April 20, 2021.

**All enrolled students of Neshannock Township School District are eligible to receive a nutritional breakfast and lunch each school day at no charge to your household.**

**No further action is required of you.** Your child(ren) will be able to participate in these meal programs without paying a fee or submitting an application.

If we can be of any further assistance, please contact us at 724-658-4793.

Sincerely,

*Jennifer Flannery*

Mrs. Jennifer Flannery  
Director of Educational Services

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The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at, <https://www.usda.gov/oascr/how-to-file-a-program-discrimination-complaint> and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) Fax: (202) 690-7442; or

(3) E-mail: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

ATTENTION: If you speak Spanish, language assistance services, free of charge, are available to you. Contact your child's school.  
ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Comuníquese con la escuela de su niño.



# NESHANNOCK TOWNSHIP SCHOOL DISTRICT **LUNCH DELIVERY**

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Students enrolled in Neshannock Online Campus may request free, delivered meals. Meals are free for all NTSD students for the duration of the 2021-2022 school year.

In the event of a COVID-related, temporary building closure, upon request, free meal delivery will be available to all NTSD students.

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## **724-714-1261**

Please call by 9:15 am, on instructional days, to request meal delivery to your home.

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# SCHOOL MESSENGER TEXTS

DO YOU WANT TO  
RECEIVE TEXT MESSAGE  
ALERTS FROM  
NESHANNOCK TOWNSHIP  
SCHOOL DISTRICT?

TEXT YES  
TO 67587

*Text service is free from the District;  
however, please check with your wireless  
provider as standard text messaging and  
data rates may apply.*




## IF YOU ARE NOT ALREADY RECEIVING TEXT MESSAGE ALERTS

In addition to performing the opt-in process above, you will want to ensure the District has your wireless number(s) stored in our student information database. Please contact Mr. Christopher Ferry, at 724-856-4630 or cferry@ntsd.org, to provide this information.

## IF YOU HAVE A NEW WIRELESS PHONE NUMBER

Be sure to contact Mr. Ferry to update your contact information.





# **2021-2022 DAILY SCHEDULE**

## **NESHANNOCK MEMORIAL ELEMENTARY SCHOOL**

**GRADES K-6  
8:35 AM - 3:30 PM**

*Walkers in Grades K-2 will be dismissed at 3:00 pm.*

## **NESHANNOCK JR./SR. HIGH SCHOOL**

**GRADES 7-12  
8:10 AM - 2:52 PM**

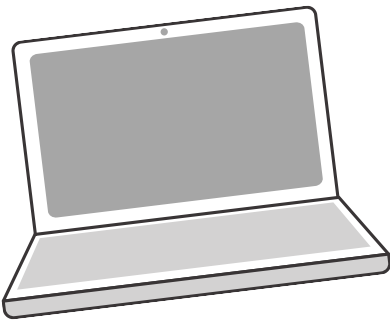
*Students in Grades 7-12 may stay for an optional  
10th period, 2:55 pm - 3:20 pm, on a daily basis.  
District provided transportation will be available.*

2021-2022

# TECHNOLOGY USAGE REQUIRED FORM

## 1:1 CHROMEBOOK INITIATIVE

### Rules, Guidelines, and Acceptable Use



The one-to-one Chromebook initiative prepares students for success in a global, technology-rich learning and working environment. This program allows for the maximum flexibility between in-person and virtual learning. Students in grades K-12 will receive a District provided Chromebook (laptop) and accompanying charger for educational use. Students in Grades 1-12 will take their device between school and home each night. Devices for Kindergarten may be sent home in the event of full virtual learning. Safe keeping and appropriate use of the Chromebook are the responsibility of each student. Please review our Chromebook rules and general guidelines found on the technology page of our website.

As with any district property, these items must be used in accordance with the District's Care of School Property Policy 224. Usage of any District technology device must be in accordance with the Internet Acceptable Use Policy 815.

In order for students to be issued a device, the parent/guardian must complete the online Technology Usage Agreement form. The form can be accessed by scanning the QR code below using your smartphone camera or visiting the link listed.

Please complete the digital form by **Wednesday, September 1:**

Scan to  
Access Form



**Or visit [www.ntsdsd.org/departments/technology](http://www.ntsdsd.org/departments/technology)  
and choose the "2021-2022 Technology Usage Agreement Form"**

# PUBLICITY DENIAL FORM

VIDEO · PHOTOGRAPHY · SOCIAL MEDIA · WEBSITE



Dear Parents and/or Guardians:

We love to showcase the many talents of our students, as well as the memories created at Neshannock Township School District, through various publication outlets. Our Facebook page, website, publications, and programs have proven to be wonderful resources in sharing school happenings with our valued stakeholders – students, parents, faculty, staff, community members, alumni, and more! We also value the privacy of our students and respect the wishes of those who did not wish to have their photos published for any District purposes.

**Parents/Guardians, as well as students ages 18 or older, must opt-out if they do not want their student(s)/self to be photographed for any purposes deemed appropriate by Neshannock Township School District by October 1<sup>st</sup> OF EACH SCHOOL YEAR.**

If your student(s) has permission to participate (i.e., featured on the District Facebook page or website), you do not need to submit this form to the District. **Please complete the section below if and only if you wish to deny participation for your student(s).**

Sincerely,

NTSD Technology Department

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*Please complete the section below if and only if you wish to DENY participation for your student(s).*

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I, \_\_\_\_\_, **do not give permission** for my child, \_\_\_\_\_, to be photographed, videotaped, and/or interviewed by representatives from and/or employees of Neshannock Township School District or the media for educational or public relations purposes.

## 2021-2022 NTSD Publicity Denial – Student Information

Student Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian Contact Email: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Contact Phone Number: \_\_\_\_\_

Please return this completed form – **IF YOUR STUDENT(S) DOES NOT HAVE PERMISSION TO PARTICIPATE** – to any NTSD office or homeroom teacher no later than October 1<sup>st</sup> of the given school year. The form may also be mailed to the Mr. Christopher Ferry: Neshannock Township School District, 3834 Mitchell Road, New Castle, PA 16105.

*Neshannock Township School District is unable to monitor all media at public school events; therefore, we cannot guarantee that a particular student is not included in the background or surrounding areas of a picture or video.*



# Neshannock Memorial Elementary School

2021-2022

## Elementary Dismissal Route

ALL STUDENTS BEING PICKED UP BY A PARENT/GUARDIAN EXIT  
THROUGH CENTRAL ADMIN LOBBY.  
BUS RIDERS EXIT THROUGH MEMORIAL ELEMENTARY LOBBY.



### Kindergarten Pick-Up

- All parents picking up their children should stage/park in the parking lot by the football field.
- At 3:00 PM, ONLY KINDERGARTEN PARENTS will be allowed to drive down to the lower parking lot area. Orange cones will help to guide parents.
- Parents should stay in their cars. Please teach your child how to buckle and unbuckle themselves from their seat in the car.
- Please display your **RED** sign on the right side of your windshield, or the passenger side window.
- Teachers and paraprofessionals will help your child get to, and into, your car.
- Once you have your child, safely drive away.
- We are not sure how long this process will take, but safety is our first concern. Your patience is greatly appreciated.

### First Grade Pick-Up

- All parents picking up their children should stage/park in the parking lot by the football field.
- At 3:00 PM, ONLY KINDERGARTEN PARENTS will be allowed to drive down to the lower parking lot area. Orange cones will help to guide parents.
- As soon as all, or most, kindergartners are picked up, FIRST GRADE PARENTS will be directed to drive to the lower lot - approximately 3:08 PM.
- Parents should stay in their cars. Please teach your child how to buckle and unbuckle themselves from their seat in the car.
- Please display your **ORANGE** sign on the right side of your windshield, or the passenger side window.
- Teachers and paraprofessionals will help your child get to, and into, your car.
- Once you have your child, safely drive away.
- We are not sure how long this process will take, but safety is our first concern. Your patience is greatly appreciated.

### Second Grade Pick-Up

- All parents picking up their children should stage/park in the parking lot by the football field.
- As soon as all, kindergartners and first graders are picked up, SECOND GRADE PARENTS will be directed to drive to the lower lot - approximately 3:15 PM.
- Parents should stay in their cars. Please teach your child how to buckle and unbuckle themselves from their seat in the car.
- Please display your **YELLOW** sign on the right side of your windshield, or the passenger side window.
- Teachers and paraprofessionals will help your child get to, and into, your car.
- Once you have your child, safely drive away.
- We are not sure how long this process will take, but safety is our first concern. Your patience is greatly appreciated.



# Neshannock Memorial Elementary School

## 2021-2022

### Elementary Dismissal Route

ALL STUDENTS BEING PICKED UP BY A PARENT/GUARDIAN EXIT  
THROUGH CENTRAL ADMIN LOBBY.  
BUS RIDERS EXIT THROUGH MEMORIAL ELEMENTARY LOBBY.



### Third Grade Pick-Up

- Dismissal for third graders is scheduled for 3:25 PM.
- All parents picking up their children should park along the curb in front, by the administration offices, towards the high school.
- Parents should stay in their cars.
- Please display your **GREEN** sign on the ride side of your windshield, or the passenger side window.
- Teachers and paraprofessionals will walk your child from the elementary school to your car. The average third grader should be able to recognize his/her car and read his/her last name on the green sign. We will assist the children in getting to their cars, but our goal is to train each student to look for and recognize their ride.
- Once you have your child, safely drive away.
- We are not sure how long this process will take, but safety is our first concern. Your patience is greatly appreciated.

### Fourth, Fifth, and Sixth Grade Pick-Up

- Dismissal for Grades 4-6 is scheduled for 3:25 PM.
- All parents for 4-6 graders will pick up their children in the back of the school. Parents may park in the lower or upper parking lots to pick up their children.
- **No 4-6 parents will be permitted into the lower lot until all the primary students have been picked up - approximately 3:25 PM.**
- Teachers will walk all students outside. We will have teachers or paraprofessionals reminding the students to walk on the sidewalk, and to be careful walking to their cars. There will be limited supervision, as we believe these students are old enough to be able to walk to their cars by themselves.
- Once you have your child, safely drive away. **Please remember, students will be walking through the parking lot, so be extra cautious while driving away.**
- We are not sure how long this process will take, but safety is our first concern. Your patience is greatly appreciated.



# NESHANNOCK ONLINE CAMPUS

## GRADES K-12

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**CHROMEBOOK & SUPPLY DISTRIBUTION**

**THURSDAY, AUGUST 26, 2021**

**1:00 pm - 3:00 pm**

**NMS Lobby (Grades K-6) • NHS Lobby (Grades 7-12)**

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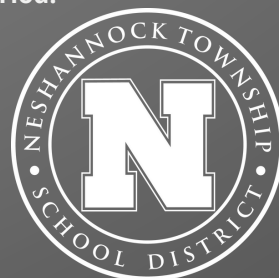
### ABOUT NESHANNOCK ONLINE CAMPUS

Neshannock Online Campus serves students in Grades K-12 and is powered by Schoology (Grades 7-12) and Google Classroom (Grades K-6). Neshannock Online Campus (NOC) offers Neshannock Township School District students both the academic strengths of the traditional classroom and the flexibility of an online learning platform. In addition to mirroring the in-person curriculum, NOC offers full access to district resources and facilities, including guidance counseling, libraries, and athletic facilities at no cost to families. Your child may join co-curricular clubs and organizations and sports teams. NOC gives students something unique to cyber education — a Neshannock Township School District diploma and the ability to graduate with classmates.

Neshannock Online Campus is available all school year; however, students have the option of transitioning to the in-person setting at the end of each nine-week grading period.

**CONTACT US FOR MORE INFORMATION**

*Mrs. Jenny Flannery  
Director of Educational Services  
jflannery@ntsd.org*





# NESHANNOCK MEMORIAL ELEMENTARY SCHOOL

## ONLINE CAMPUS GRADES K-6



## CONTACT

### MRS. JENNIFER FLANNERY

*Director of Educational Services*  
jflannery@ntsd.org

### MISS LEXIE FERRESE

*K-6 Cyber Teacher*  
(724) 658-4793 ext. 4605  
lferrese@ntsd.org

### MRS. ALEX MORRONE

*K-6 Cyber Aide*  
amorrone@ntsd.org

## VISIT US ONLINE

[WWW.NTSD.ORG](http://WWW.NTSD.ORG)



OFFICIAL  
FACEBOOK PAGE  
@neshtsd



OFFICIAL  
INSTAGRAM PAGE  
@neshannock.lancers

## LEARNING PLATFORM

Google Classroom will be utilized as the online learning platform for our students in Grades K-6.

## SYNCHRONOUS INSTRUCTION

### LIVE INTERACTION

Our K-6 Cyber Teacher, Miss Lexie Ferrese, is dedicated exclusively to cyber instruction. She will schedule a daily live instruction session with each grade level. Not only will students get to interact with the teacher, but they will also get to interact with their virtual peers during these sessions.

Mrs. Alexandra Morrone will work alongside Miss Ferrese as our K-6 Cyber Aide. She will be able to provide live support, reteaching, and remediation to cyber students as needed.

Daily live sessions are **required** in order to be marked as present. Live sessions will not be recorded.

## ASYNCHRONOUS INSTRUCTION

### PRE-RECORDED INSTRUCTION

Miss Ferrese will post learning materials and pre-recorded instructional videos for ELA and Math each day, as well as additional subjects as appropriate. These videos will be provided by the in-person grade level teachers to ensure continuity of instruction among cyber and in-person students. Students are encouraged to make every effort to watch the ELA and Math videos prior to their respective live sessions.

## PRACTICAL ARTS

Students will have Art, Computers, Library, Music, and Physical Education and Wellness class each week. Special subjects are required and students will be expected to complete tasks for one special subject class per day.

## FLEXIBLE LEARNING

All learning materials, such as instructional videos and assignments, will be posted at 8:00 am each day. Students must submit completed work by 8:00 pm each day. Aside from scheduled live (required) sessions, students will have the flexibility to access and complete learning materials any time within this 12-hour window.

# ACCESSING EMAIL



All students are assigned an "@ntsd.org" email address. This email address is made up of the student's first initial, last name, and last two digits of his/her intended graduation year. For instance, an incoming kindergarten student named John Smith would have an email address of jsmith34@ntsd.org.

Students new to the District, including kindergarten students, will receive their email addresses and passwords with their virtual supply bundles on August 26. Previously enrolled students entering Grades 1-6 will utilize the same email address and password as the 2020-2021 school year. The technology department requests that you do not change your child's password. To access student email, visit mail.google.com and then follow the prompts to enter the email address and password.

# ACCESSING GOOGLE CLASSROOM



A student must be logged in to his/her @ntsd.org email address in order to access to Google Classroom. The Google Classroom can then be accessed by clicking on the "Google Waffle" at the top right of your email inbox screen. The "Google Waffle" is the grid of nine small gray boxes that you find in the top right corner of your browser when you are using Gmail, Google Drive, Google Classroom, etc. Then, proceed with the following steps:

- Hover the mouse over the "waffle" for a second or two, and the words "Google Apps" will appear.
- Click on the "waffle" to access the apps.
- Click on the green and yellow icon that says "Google Classroom."
- Once in "Google Classroom," click on the small plus sign in the upper right corner – select "Join Class."
- Type in the class code provided by the cyber teacher. It will be a short series of letters and/or numbers.

# LEARNING DEVICE



All students will be given a Chromebook to utilize during the 2021-2022 school year. **Parents/guardians must submit the Technology Usage Agreement Form prior to taking the device home.** This form is available online at <https://www.nts.org/departments/technology/>.

## ONLINE CAMPUS GRADES K-6

## SUPPLY DISTRIBUTION

Elementary Lobby  
August 26, 2021  
1:00 pm - 3:00 pm



Parents and guardians are strongly encouraged to pick up their child's virtual supply bundle bag on August 26. The bundle will include a Chromebook, charger, email/password information, informational documents from Miss Ferrese, textbooks, workbooks, an individual dry erase board, and more. Parents and/or guardians must sign the Virtual Learner Code of Conduct Form at the time of supply pickup.

Masks are recommended at the time of pickup.

For any questions or to request curbside service, please contact Miss Ferrese at 724-658-4793, ext. 4605 or Jenny Flannery at 724-658-4793, ext. 5103.

# NESHANNOCK JR/SR HIGH SCHOOL

# SCHOOLLOGY

## STUDENT GUIDE

2021-2022

The Schoology learning management system is an online platform for the digital distribution and completion of class materials, assignments, and assessments. This system is heavily integrated into the curriculum at Neshannock Jr/Sr High School and it is essential that you familiarize yourself with the platform prior to the first day of school.

**Review each of the topics below by scanning the QR code to watch a short instructional video.**

### LOGGING ON TO SCHOOLLOGY

Learn how to log on to [neshannock.schoology.com](https://neshannock.schoology.com) using your NTSD email address.



### COURSE DASHBOARD



The course dashboard home page allows you to view each of your courses in a tiled list. This tutorial will orient you with the layout of this page, navigation options, and features. **Syncing your Google Drive is also covered in this tutorial!**



# MATERIALS



Our teachers will post a variety of course material types. This video will show you an example course layout, familiarize you with the types of materials, and review the most effective ways to navigate through course materials.

# ASSIGNMENTS

Assignments are a common material type used in Schoology. They may be distributed through Google Drive templates (similar to Google Classroom) or require you to submit a file that you have created. This video will cover both assignment types and how to view assignment scores and feedback.

*Note: Full grade reporting will be done via GoEdustar.*



# ASSESSMENTS



Assessments are another common material type used within Schoology. This video covers the layout of a Schoology assessment as well as common question types, submitting your work, and reviewing scores and feedback.

*Note: Full grade reporting will be done via GoEdustar.*

# MOBILE APP

Although it is not a requirement, students may wish to install the Schoology mobile app on their phones and/or tablets. This video will cover installing the app and logging on.  
***Important: Some functions of Schoology are limited within the app.***

