



**NESHANNOCK TOWNSHIP SCHOOL DISTRICT**  
*A Commitment to Excellence*

3834 Mitchell Road  
Neshannock Township, Pennsylvania 16105  
724-658-4793  
www.NTSD.org

**Dr. Terence P. Meehan**  
Superintendent

**Mr. Justin DiMuccio**  
Business Manager

August 2023

Dear Lancer Community,

It is a great pleasure to welcome you back to school. We are committed to daily instruction and support to provide a learning environment with attention to individual needs. I encourage you to remain involved in the process and communicate your needs or questions to teachers as they arise. We will do all we can to help and support you and your child.

All courses in Grades PreK-12 have an electronic platform which includes up-to-date instructional materials and resources. Students will be receiving a Chromebook during the first week of school. The Chromebooks will be used as a resource tool and for students to connect to their electronic classroom. Specific details on Chromebooks and technology procedures are included in this packet. Additionally, we offer a full-time cyber school, Neshannock Online Campus for students in Grades K-12. If you are interested in receiving information regarding this option for your child, please reach out to Mrs. Jenny Flannery, Director of Educational Services, at [jflannery@ntsd.org](mailto:jflannery@ntsd.org), for more information.

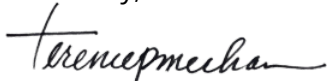
You will be receiving transportation information directly from our Transportation Department. It will have specific times for your child(ren). If you do not receive a notice by August 23, please contact the Transportation Office at (724) 654-2650. Please understand that transporting students is a challenging undertaking. The precision of the times will require some patience during the first weeks of school. Once a routine is in place, our drivers are very good at consistent timing both in the morning and afternoon. As always, our bus garage will be accessible to parents with questions or concerns.

In the event of an announcement, we will continue to use our electronic messaging system to reach families. You may register for text message alerts to receive information via text. We will also use the District website [www.ntsdsd.org](http://www.ntsdsd.org) to post information related to all school events and activities. We post information to the website in a timely and on-going manner. Please check the website often for information you may need related to any aspect of the School District. We also regularly post information to the District's Facebook (@neshtsd) and Instagram (@neshannock.lancers) pages. Please consider following us to receive District information.

Neshannock Township School District continues to excel in academic achievement. This does not occur without great intervention from the parents and families at home. Please work closely with the teachers to be involved in your child's continued academic success. Please do not hesitate to contact the school principal or your child's teacher with any questions or concerns that you may have throughout the year.

A school calendar along with other important information regarding the start of school is enclosed. Please review these documents closely. All information included in this packet can also be found on our website [www.ntsdsd.org](http://www.ntsdsd.org). Best wishes for a great school year.

Sincerely,

  
Terence P. Meehan  
Superintendent

Enclosures



# NESHANNOCK TOWNSHIP SCHOOL DISTRICT

Terence P. Meehan, Superintendent

## SCHOOL CALENDAR

2023-2024 School Term

	M	T	W	T	F
<b>August</b> (6/6)	21	22	23	24	25
	28	29	30	31	
<b>September</b> (20/26)					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
<b>October</b> (21/47)	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31			
<b>November</b> (18/65)			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	
<b>December</b> (14/79)					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
<b>January</b> (19/98)	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31		

	M	T	W	T	F
<b>February</b> (20/118)				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	
<b>March</b> (16/134)					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29
<b>April</b> (21/155)	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30			
<b>May</b> (22/177)			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	31
<b>June</b> (3/180)	3	4	5	6	

**Act 80 Days - (Students Do Not Report)**  
**Teacher In-service (Students Do Not Report)**  
**Vacation Days (Students Do Not Report)**  
**Student Early Dismissal - 12/20 & 6/5**  
**Student First/Last Day of School**  
 Tentative Make-Up Days - 1st 5 (on-line);  
 6+ begin 6/6/24 (in person)  
 ( ) Number of instructional days per month  
 First semester ends on January 19, 2024  
 Commencement will be held June 5, 2024  
**Tentative PSSA Testing Windows:**  
 ELA - April 22-26, 2024  
 Math/Science - Apr 4-May 3, 2024

August 1 thu 17 (M-Th)..... 2 Floating Teacher Insvc Days  
 August 21-22.....Teacher Required Insvc Days  
 August 23-24..... Act 80 Days  
 August 28.....School Opens  
 September 4..... Labor Day  
 October 6 & 9..... Act 80 Day/Columbus Day  
 Nov. 22 thru 27..... Thanksgiving Vacation  
 Dec. 21 thru Jan. 2.....Christmas/New Years Vacation  
 January 12 & 15.....Teacher Insvc Day/ML King Day  
 February 16 & 19..... Act 80 Day/Pres. Day  
 March 8.....Act 80 Day  
 March 25 thru April 1.....Easter/Spring Vacation  
 May 3..... Act 80 Day  
 May 27..... Memorial Day  
 June 5..... Last Day of School  
 June 6.....Teacher Insvc Day  
**Tentative Keystone Testing Windows:**  
 Winter - Wave I-Dec 4-15, 2023; Wave 2-Jan 3-17, 2024  
 Spring - May 13-24, 2024

# 2023-2024 DAILY SCHEDULES

## MEMORIAL ELEMENTARY SCHOOL

GRADES K-6

8:50 AM - 3:30 PM

*See insert for elementary walker dismissal times and procedures.*

## JUNIOR-SENIOR HIGH SCHOOL

GRADES 7-12

8:10 AM - 2:52 PM

*Daily (Optional) 10th Period, 2:55 - 3:20 pm*



## SAVE THE DATE

### Wednesday, August 23, 2023

NMS PreK Orientation | 8:30 am

NMS Online Campus Orientation & Supply Distribution | 1:00 pm

Seventh Grade Orientation | 5:30 pm

New Student Orientation (Grades 8-12) | 5:30 pm

Pie Festival | 7:00 pm

### Thursday, August 24, 2023

Kindergarten Orientation | 8:30 am

First Grade Orientation | 10:30 am

New Student Orientation (Grades 2-6) | 2:00 pm

NHS Online Campus Supply Distribution | 1:00-3:00 pm

### Monday, August 28, 2023

First Day of School, Grades PreK-12

### Monday, September 4, 2023

Labor Day - No School

### Friday, September 8, 2023

Football Home Opener | 7:00 pm (NHS vs. Ambridge)

Back to School Celebration | 5:30 pm

Inflatable Playground

Lancer Marching Band Concession Stand and Sinkers & Suds

Raffles - Lancer Merchandise Sales - Fun for All

## ONLINE RESOURCES



### BACK TO SCHOOL

[NTSD.ORG/PARENTS-STUDENTS/BACK-TO-SCHOOL/](https://ntsdschool.org/PARENTS-STUDENTS/BACK-TO-SCHOOL/)  
School Supplies, Grades PreK-8 and Online Campus  
Health Forms and Safety Measures  
Breakfast and Lunch Menus



### STUDENT TECHNOLOGY USAGE

[NTSD.ORG/DEPARTMENTS/TECHNOLOGY/](https://ntsdschool.org/DEPARTMENTS/TECHNOLOGY/)  
Devices, Policies, and Procedures  
Technology Usage Agreement - **To be completed online by September 1 for each student in your household.**



### SCHOOL CALENDAR

[NTSD.ORG/CALENDAR](https://ntsdschool.org/CALENDAR)  
2023-2024 School Year Calendar  
Monthly Calendar of Events



### NESHANNOCK ONLINE CAMPUS

[NTSD.ORG/ONLINE-LEARNING](https://ntsdschool.org/ONLINE-LEARNING)  
Full-Time Cyber Learning Opportunity  
Grades K-12

*Visit the above pages of our District website by typing the URL in your web browser or scanning the QR codes. To scan a QR code, open the camera on your smartphone and hold it over one QR code at a time. If done correctly, a prompt to visit that particular page of our website will show up on your screen. Click the prompt.*

## DISTRICT CONTACT INFORMATION

Dr. Terence P. Meehan, Superintendent

Mr. Justin DiMuccio, Business Manager

Mr. Luca Passarelli, Senior High Principal  
[lpassarelli@ntsdschool.org](mailto:lpassarelli@ntsdschool.org)

Mrs. Jennifer Flannery, Director of Educational Services  
[jflannery@ntsdschool.org](mailto:jflannery@ntsdschool.org)

Senior High School Counselor  
[bdevincintis@ntsdschool.org](mailto:bdevincintis@ntsdschool.org)

Mrs. Alicia Measel, Junior High Principal  
[ameasel@ntsdschool.org](mailto:ameasel@ntsdschool.org)

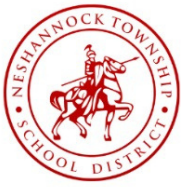
Mrs. Staci Norris, Director of Special Education  
[snorris@ntsdschool.org](mailto:snorris@ntsdschool.org)

Junior High School Counselor  
[aheld@ntsdschool.org](mailto:aheld@ntsdschool.org)

Mr. Matt Heasley, Elementary Principal  
[mheasley@ntsdschool.org](mailto:mheasley@ntsdschool.org)

Mr. Mark Ulam, Director of Transportation  
[mulam@ntsdschool.org](mailto:mulam@ntsdschool.org)

Elementary School Counselor  
[aaanderson@ntsdschool.org](mailto:aaanderson@ntsdschool.org)



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**Dr. Terence P. Meehan**  
Superintendent

**Mr. Justin DiMuccio**  
Business Manager

**Mrs. Jennifer Flannery**  
Director of Educational Services

Dear Parent/Guardian:

Children need healthy meals to learn. Neshannock Township School District offers healthy meals every school day. Breakfast costs \$1.25; lunch costs \$2.50 (Grades PreK-6) and \$2.75 (Grades 7-12). Your child(ren) may qualify for free meals or for reduced price meals. Reduced price is \$0.30 for breakfast and \$0.40 for lunch. This packet includes an application for free and reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

If you have received a **NOTICE OF DIRECT CERTIFICATION** letter for free meals, **do not** complete the application. But do let the school know if any children in your household are not listed on the NOTICE OF DIRECT CERTIFICATION letter you received.

### 1. WHO CAN GET FREE OR REDUCED PRICE MEALS OR SPECIAL MILK?

- All children in households receiving Supplemental Nutrition Assistance Program (SNAP) (formerly the Food Stamp Program) or Temporary Assistance for Needy Families (TANF) benefits are eligible for free meals.
- Foster children who are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

INCOME ELIGIBILITY REDUCED PRICE GUIDELINES JULY 1, 2023-JUNE 30, 2024					
Family Size	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	\$26,973	\$2,248	\$1,124	\$1,038	\$519
2	\$36,482	\$3,041	\$1,521	\$1,404	\$702
3	\$45,991	\$3,833	\$1,917	\$1,769	\$885
4	\$55,500	\$4,625	\$2,313	\$2,135	\$1,068
5	\$65,009	\$5,418	\$2,709	\$2,501	\$1,251
6	\$74,518	\$6,210	\$3,105	\$2,867	\$1,434
7	\$84,027	\$7,003	\$3,502	\$3,232	\$1,616
8	\$93,536	\$7,795	\$3,898	\$3,598	\$1,799
<b>Each additional family member add:</b>	+\$9,509	+\$793	+\$397	+\$366	+\$183

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, call or email **Mrs. Staci Norris, Homeless Liaison, at 724-658-4793, Ext. 5106.**

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. You may request a paper application from the school at any time. Return the completed application to: **Mrs. Jennifer Flannery, Director of Educational Services, 3834 Mitchell Road, New Castle, PA 16105.**

4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but read the letter you received carefully and follow the instructions. If any children in your household were missing from your eligibility notification letter, contact **Mrs. Jennifer Flannery, Director of Educational Services, 3834 Mitchell Road, New Castle, PA 16105 | [jflannery@ntsd.org](mailto:jflannery@ntsd.org) | 724-658-4793** immediately.

5. CAN I APPLY ONLINE? Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit <https://www.nts.org/departments/cafeteria/> or visit the PA Department of Human Services website at [www.compass.state.pa.us](http://www.compass.state.pa.us).

6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first 30 operating school days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.



7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Send in an application.

8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.

9. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and/or reduced price meals if the household income drops below the income limit.

10. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Dr. Terence Meehan, 3834 Mitchell Road, New Castle, PA 16105** | [tmeehan@ntsd.org](mailto:tmeehan@ntsd.org) | **724-658-4793**.

11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.

12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application or may not receive income at all. Whenever this happens, write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Be careful when leaving income fields blank, as we will assume you meant to do so.

14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

15. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper and attach it to your application. Contact **Mrs. Jennifer Flannery, Director of Educational Services, 3834 Mitchell Road, New Castle, PA 16105** to receive a second application.

16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, visit [www.compass.state.pa.us](http://www.compass.state.pa.us), contact your local county assistance office, or call 1-800-692-7462.

If you have other questions or need help, call 724-658-4793.

Sincerely,



Mrs. Jennifer Flannery  
Director of Educational Services

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In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1665 or (202) 690-7442; or

3. email:

[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

This institution is an equal opportunity provider.

ATTENTION: If you speak Spanish, language assistance services, free of charge, are available to you. Contact your child's school.

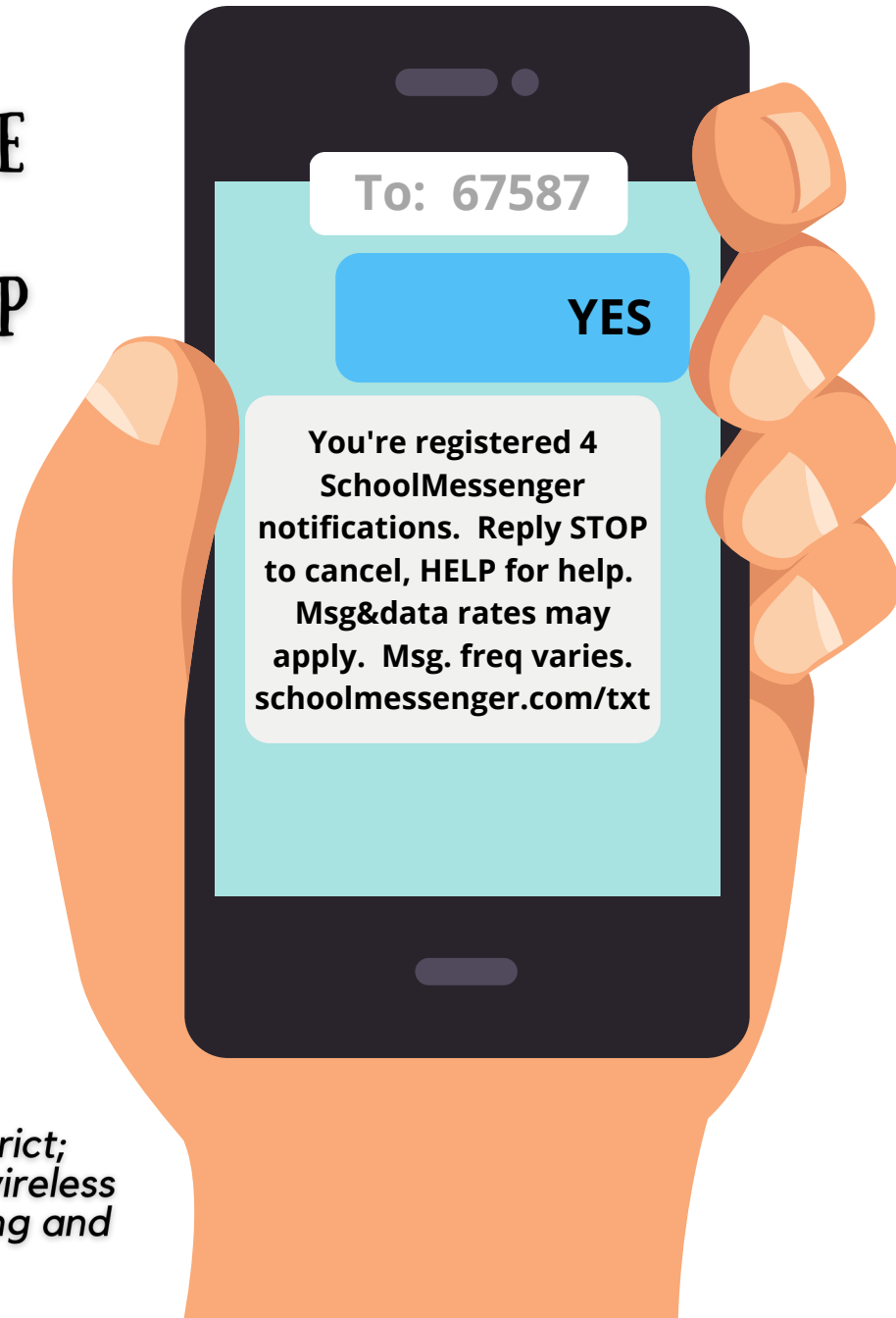
ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Comuníquese con la escuela de su niño.

# SCHOOL MESSENGER TEXTS

DO YOU WANT TO  
RECEIVE TEXT MESSAGE  
ALERTS FROM  
NESHANNOCK TOWNSHIP  
SCHOOL DISTRICT?

TEXT YES  
TO 67587

*Text service is free from the District;  
however, please check with your wireless  
provider as standard text messaging and  
data rates may apply.*



## IF YOU ARE NOT ALREADY RECEIVING TEXT MESSAGE ALERTS

In addition to performing the opt-in process above, you will want to ensure the District has your wireless number(s) stored in our student information database. Please contact Mr. Christopher Ferry, at 724-658-4793, ext. 4604 or [cferry@ntsd.org](mailto:cferry@ntsd.org), to provide this information.

## IF YOU HAVE A NEW WIRELESS PHONE NUMBER

Be sure to contact Mr. Ferry to update your contact information.



# Neshannock Township School District

Technology Usage Agreement  
2023-2024

## 1:1 CHROMEBOOK INITIATIVE

PURPOSE, GUIDELINES, AND ACCEPTABLE USE

Neshannock Township School District employs a one-to-one Chromebook initiative in order to prepare students for success in a global, technology-rich learning and working environment. This program ensures that every student has equal access to technology resources, creating a more personalized and enriched learning experience.

Students in grades PreK-12 will receive a District provided Chromebook (laptop) and charger for educational use. Students in Grades 1-12 will take their device between school and home each day. Devices for PreK and Kindergarten may be sent home in the event of virtual learning. Safe keeping and appropriate use of the Chromebook are the responsibility of each student. Please review our Chromebook rules and general guidelines found on the technology page of our website.

As with any district property, these items must be used in accordance with the District's Care of School Property Policy 224. Use of any District technology device must be in accordance with the Internet Acceptable Use Policy 815. Internet activity on school-issued devices and/or school accounts is monitored and filtered in order to enhance student safety and security.

Prior to a student being issued a device, the parent/guardian must complete the online Technology Usage Agreement form **for each student in their household**. The form can be accessed by scanning the QR code below with your smartphone camera or visiting the District website.

### Required Acknowledgement Form:

Please complete the digital form by scanning the QR code with your cellphone camera.

OR

Visit  
[www.nts.org/departments/technology](http://www.nts.org/departments/technology)  
and choose the "2023-2024 Technology Usage Agreement Form"

Scan Here



# PUBLICITY DENIAL FORM

VIDEO · PHOTOGRAPHY · SOCIAL MEDIA · WEBSITE



Dear Parents and/or Guardians:

We love to showcase the many talents of our students, as well as the memories created at Neshannock Township School District, through various publication outlets. Our Facebook page, website, publications, and programs have proven to be wonderful resources in sharing school happenings with our valued stakeholders – students, parents, faculty, staff, community members, alumni, and more! We also value the privacy of our students and respect the wishes of those who did not wish to have their photos published for any District purposes.

**Parents/Guardians, as well as students ages 18 or older, must opt-out if they do not want their student(s)/self to be photographed for any purposes deemed appropriate by Neshannock Township School District by October 1<sup>st</sup> OF EACH SCHOOL YEAR.**

If your student(s) has permission to participate (i.e., featured on the District Facebook page or website), you do not need to submit this form to the District. **Please complete the section below if and only if you wish to deny participation for your student(s).**

Sincerely,

NTSD Technology Department

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*Please complete the section below if and only if you wish to DENY participation for your student(s).*

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I, \_\_\_\_\_, **do not give permission** for my child, \_\_\_\_\_, to be photographed, videotaped, and/or interviewed by representatives from and/or employees of Neshannock Township School District or the media for educational or public relations purposes.

2023-2024 NTSD Publicity Denial – Student Information

Student Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Parent/Guardian Contact Email: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Contact Phone Number: \_\_\_\_\_

Please return this completed form – **IF YOUR STUDENT(S) DOES NOT HAVE PERMISSION TO PARTICIPATE** – to any NTSD office or homeroom teacher no later than October 1<sup>st</sup> of the given school year. The form may also be mailed to Mr. Christopher Ferry: Neshannock Township School District, 3834 Mitchell Road, New Castle, PA 16105.

*Neshannock Township School District is unable to monitor all media at public school events; therefore, we cannot guarantee that a particular student is not included in the background or surrounding areas of a picture or video.*



Neshannock Township School District is proud to share information about our Special Education Department and the delivery of a full continuum of services and programs to our students.

Our District's goal is to provide appropriate programs and services for students with disabilities by facilitating collaborative efforts among parents, teachers, students, therapists, administrators, and other support personnel.

Your child may qualify for an Individualized Educational Plan. IEP is a plan or program developed to ensure that a child who has a disability identified under the law and is attending an elementary or secondary educational institution, receives specialized instruction and related services. The IEP teams make decisions about levels of intervention; goals, accommodations, modifications and specially designed instruction based on each student's individual needs. We follow federal and state regulations and the assertion that students will be provided support and services in a least restrictive environment. Our staff including teachers, therapists, and paraprofessionals deliver these services in typical settings with non-disabled peers to the greatest extent appropriate.

A student that does not qualify for special education services under IDEA (an educational law) still may qualify for services under Section 504 (a civil rights law) if the disability is shown to substantially limit his or her educational performance.

A child with a disability is one who has a physical or mental impairment that substantially limits major life activities, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. Accommodations often refer to building accessibility, classroom adjustments and curriculum modifications and may be updated or revised as the need changes.

**If you are a parent/guardian of a child with a 504 Service Agreement, please provide an updated diagnosis for the 2023-2024 school year.** Updated documents may be emailed, faxed, mailed, or dropped off to Mrs. Staci A. Norris, Director of Special Education.

If you are in need of additional information or clarification, or have concerns about your child, please contact Mrs. Staci A. Norris.



# NTSD SPECIAL EDUCATION DEPARTMENT

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*Mrs. Staci A. Norris*

**DIRECTOR OF SPECIAL EDUCATION  
HOMELESS LIAISON  
HOMESCHOOL LIAISON**

**724.658.4793 EXT. 5106  
SNORRIS@NTSD.ORG**

**FAX | 724.658.1828**

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**NESHANNOCK TOWNSHIP SCHOOL DISTRICT  
ATTN: MRS. STACI A. NORRIS  
3834 MITCHELL ROAD  
NEW CASTLE, PA 16105**

# Neshannock Memorial Elementary School

2023-2024

## Elementary Dismissal Route

ALL STUDENTS BEING PICKED UP BY A PARENT/GUARDIAN EXIT THROUGH CENTRAL ADMIN LOBBY.  
BUS RIDERS EXIT THROUGH MEMORIAL ELEMENTARY LOBBY.



### PreK Pick-Up

- All parents picking up their children should stage/park in the parking lot by the football field.
- **At 2:55 PM, ONLY PreK PARENTS** will be allowed to drive down to the lower parking lot area. Orange cones will help to guide parents.
- Please display your **WHITE** sign on the right side of your windshield, or the passenger side window.

### Kindergarten Pick-Up

- All parents picking up their children should stage/park in the parking lot by the football field.
- **At 3:00 PM, ONLY KINDERGARTEN PARENTS** will be allowed to drive down to the lower parking lot area. Orange cones will help to guide parents.
- Please display your **RED** sign on the right side of your windshield, or the passenger side window.

### First Grade Pick-Up

- All parents picking up their children should stage/park in the parking lot by the football field.
- As soon as all, or most, kindergartners are picked up, **FIRST GRADE PARENTS** will be directed to drive to the lower lot - approximately 3:08 PM.
- Please display your **ORANGE** sign on the right side of your windshield, or the passenger side window.

### Second Grade Pick-Up

- All parents picking up their children should stage/park in the parking lot by the football field.
- As soon as all, kindergartners and first graders are picked up, **SECOND GRADE PARENTS** will be directed to drive to the lower lot - approximately 3:15 PM.
- Please display your **YELLOW** sign on the right side of your windshield, or the passenger side window.

### NOTES FOR STUDENT PICK-UP

- Please display your colored sign on the right side of your windshield, or the passenger side window.
- Please wait for school security to direct your grade level group before proceeding to the lower parking area/pick-up area.
- **All parents/guardians should stay in their cars. Please teach your child how to buckle and unbuckle themselves from their seat in the car.**
- Teachers and paraprofessionals will help your child get to, and into, your car.
- Once you have your child, safely drive away.
- Parent/guardians picking up students in Grades 4-6 are not to enter the lower parking lot until PreK-2 pick-up has concluded.
- We are not sure how long this process will take, but safety is our first concern. Your patience is greatly appreciated.



# Neshannock Memorial Elementary School 2023-2024

## Elementary Dismissal Route

ALL STUDENTS BEING PICKED UP BY A PARENT/GUARDIAN EXIT  
THROUGH CENTRAL ADMIN LOBBY.  
BUS RIDERS EXIT THROUGH MEMORIAL ELEMENTARY LOBBY.



### Third Grade Pick-Up

- Dismissal for third graders is scheduled for 3:25 PM.
- All parents picking up their children should park along the curb in front, by the administration offices, towards the high school.
- Parents should stay in their cars.
- Please display your **GREEN** sign on the ride side of your windshield, or the passenger side window.
- Teachers and paraprofessionals will walk your child from the elementary school to your car. The average third grader should be able to recognize his/her car and read his/her last name on the green sign. We will assist the children in getting to their cars, but our goal is to train each student to look for and recognize their ride.
- Once you have your child, safely drive away.
- We are not sure how long this process will take, but safety is our first concern. Your patience is greatly appreciated.

### Fourth, Fifth, and Sixth Grade Pick-Up

- Dismissal for Grades 4-6 is scheduled for 3:25 PM.
- All parents for 4-6 graders will pick up their children in the back of the school. Parents may park in the lower or upper parking lots to pick up their children.
- **No 4-6 parents will be permitted into the lower lot until all the primary students have been picked up - approximately 3:25 PM.**
- Teachers will walk all students outside. We will have teachers or paraprofessionals reminding the students to walk on the sidewalk, and to be careful walking to their cars. There will be limited supervision, as we believe these students are old enough to be able to walk to their cars by themselves.
- Once you have your child, safely drive away. **Please remember, students will be walking through the parking lot, so be extra cautious while driving away.**
- We are not sure how long this process will take, but safety is our first concern. Your patience is greatly appreciated.

# Lancer Community Cabin



The Lancer Community Cabin is a new addition to Neshannock Township School District for the 2023-2024 school year. Housed in a private area of the building, the Lancer Community Cabin will be a store stocked with personal hygiene items, school supplies, clothing, winter gear, and more. Students will be able to make arrangements to shop - at no charge - for items they may need throughout the school year.

In order to keep the store fully stocked for students in need, we are calling upon our kind and generous community members for donations. We are seeking monetary donations and items from our Amazon wish list, as well as some new and gently used items.



## New and Gently Used Items:

- Lancer Gear - No Names - All Sizes
- Black Leggings - All Sizes
- Black or Gray Sweatpants - All Sizes
- Red, Black, or Gray Shorts - All Sizes
- Winter Coats, Gloves, and Hats - All Sizes

*We will begin accepting winter gear donations in October.*

We kindly ask that gently used items be washed and free of stains or rips. Please place donations in a bag or box marked "Lancer Community Cabin." Donations may be dropped off to Central Office during school hours.



## Monetary Donations:

Please make checks payable to "Neshannock Township School District" and note "Lancer Community Cabin" in the memo. Checks may be mailed to the following:

Neshannock Township School District  
Attn: Lancer Community Cabin  
3834 Mitchell Road  
New Castle, PA 16105



## LANCER COMMUNITY CABIN WISH LIST



Scan this QR code with your smartphone's camera to shop from our Amazon Wish List! The items you select will ship directly to the school.

Thank you for your consideration and generosity.

## Questions?

Mrs. Brigette Scala  
bscala@ntsd.org





# NESHANNOCK ONLINE CAMPUS

## GRADES 7-12

CHROMEBOOK & SUPPLY DISTRIBUTION

THURSDAY, AUGUST 24

NHS LOBBY

1:00 - 3:00 PM

*PLEASE NOTE - THE SCHOOL IS CLOSED ON FRIDAY, AUGUST 25.*

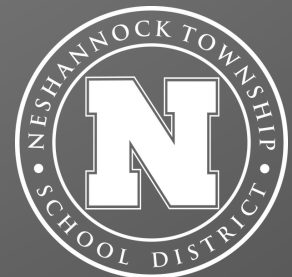
### ABOUT NESHANNOCK ONLINE CAMPUS

Neshannock Online Campus serves students in Grades K-12 and is powered by Schoology (Grades 7-12) and Google Classroom (Grades K-6). Neshannock Online Campus (NOC) offers Neshannock Township School District students both the academic strengths of the traditional classroom and the flexibility of an online learning platform. In addition to mirroring the in-person curriculum, NOC offers full access to district resources and facilities, including guidance counseling, libraries, and athletic facilities at no cost to families. Your child may join co-curricular clubs and organizations and sports teams. NOC gives students something unique to cyber education — a Neshannock Township School District diploma and the ability to graduate with classmates.

Neshannock Online Campus is available all school year; however, students have the option of transitioning to the in-person setting at the end of each nine-week grading period.

CONTACT US FOR MORE INFORMATION

Mrs. Jenny Flannery  
Director of Educational Services  
jflannery@ntsd.org



# NESHANNOCK MEMORIAL ELEMENTARY SCHOOL

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## ONLINE CAMPUS GRADES K-6



## CONTACT

### MRS. JENNIFER FLANNERY

*Director of Educational Services*  
jflannery@ntsd.org

### MISS LEXIE FERRESE

*K-6 Cyber Teacher*  
(724) 658-4793 ext. 4605  
lferrese@ntsd.org

### MRS. ALEX MORRONE

*K-6 Cyber Aide*  
amorrone@ntsd.org

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## VISIT US ONLINE

[WWW.NTSD.ORG](http://WWW.NTSD.ORG)



OFFICIAL  
FACEBOOK PAGE  
@neshtsd



OFFICIAL  
INSTAGRAM PAGE  
@neshannock.lancers

## LEARNING PLATFORM

Google Classroom will be utilized as the online learning platform for our students in Grades K-6.

## SYNCHRONOUS INSTRUCTION

### LIVE INTERACTION

Our K-6 Cyber Teacher, Miss Lexie Ferrese, is dedicated exclusively to cyber instruction. She will schedule a daily live instruction session with each grade level. Not only will students get to interact with the teacher, but they will also get to interact with their virtual peers during these sessions.

Mrs. Alexandra Morrone will work alongside Miss Ferrese as our K-6 Cyber Aide. She will be able to provide live support, reteaching, and remediation to cyber students as needed.

Daily live sessions are required in order to be marked as present. Live sessions will not be recorded.

## ASYNCHRONOUS INSTRUCTION

### PRE-RECORDED INSTRUCTION

Miss Ferrese will post learning materials and pre-recorded instructional videos for ELA and Math each day, as well as additional subjects as appropriate. These videos will be provided by the in-person grade level teachers to ensure continuity of instruction among cyber and in-person students. Students are encouraged to make every effort to watch the ELA and Math videos prior to their respective live sessions.

## PRACTICAL ARTS

Students will have Art, Computers, Library, Music, and Physical Education and Wellness class each week. Special subjects are required and students will be expected to complete tasks for one special subject class per day.

## FLEXIBLE LEARNING

All learning materials, such as instructional videos and assignments, will be posted at 8:00 am each day. Students must submit completed work by 8:00 pm each day. Aside from scheduled live (required) sessions, students will have the flexibility to access and complete learning materials any time within this 12-hour window.

# ACCESSING EMAIL



All students are assigned an "@ntsd.org" email address. This email address is made up of the student's first initial, last name, and last two digits of his/her intended graduation year. For instance, an incoming kindergarten student named John Smith would have an email address of jsmith34@ntsd.org.

Students new to the District, including kindergarten students, will receive their email addresses and passwords with their virtual supply bundles on August 23. Previously enrolled students entering Grades 1-6 will utilize the same email address and password as the 2022-2023 school year. The technology department requests that you **do not** change your child's password. To access student email, visit mail.google.com and then follow the prompts to enter the email address and password.

# ACCESSING GOOGLE CLASSROOM



A student must be logged in to his/her @ntsd.org email address in order to access to Google Classroom. The Google Classroom can then be accessed by clicking on the "Google Waffle" at the top right of your email inbox screen. The "Google Waffle" is the grid of nine small gray boxes that you find in the top right corner of your browser when you are using Gmail, Google Drive, Google Classroom, etc. Then, proceed with the following steps:

- Hover the mouse over the "waffle" for a second or two, and the words "Google Apps" will appear.
- Click on the "waffle" to access the apps.
- Click on the green and yellow icon that says "Google Classroom."
- Once in "Google Classroom," click on the small plus sign in the upper right corner - select "Join Class."
- Type in the class code provided by the cyber teacher. It will be a short series of letters and/or numbers.

# LEARNING DEVICE



All students will be given a Chromebook to utilize during the 2023-2024 school year. **Parents/guardians must submit the Technology Usage Agreement Form prior to taking the device home.** This form is available online at <https://www.nts.org/departments/technology/>.

## ONLINE CAMPUS GRADES K-6

### ORIENTATION & SUPPLY DISTRIBUTION

Elementary Cafeteria  
1:00 pm | August 23, 2023

If you are unable to make it to the orientation, your child's supplies will be available for pickup until 3:00 pm on August 23 and from 8:00 am - 3:00 pm on August 24 in the elementary office.

**The school is closed on  
Friday, August 25.**



Parents/guardians and students are strongly encouraged to attend Miss Ferrese's Online Campus Orientation on August 23.

Supply bundles include a Chromebook, charger, email/password information, informational documents from Miss Ferrese, textbooks, workbooks, and other miscellaneous items.

Parents and/or guardians must sign the Virtual Learner Code of Conduct Form at the time of supply pickup.

Should you have any questions please contact Miss Lexie Ferrese at 724-658-4793, ext. 4605.



# NESHANNOCK JR/SR HIGH SCHOOL

# SCHOOLGY

## STUDENT GUIDE

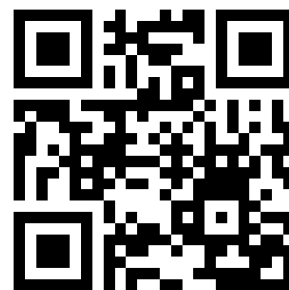
2023-2024

The Schoology learning management system is an online platform for the digital distribution and completion of class materials, assignments, and assessments. This system is heavily integrated into the curriculum at Neshannock Jr/Sr High School and it is essential that you familiarize yourself with the platform prior to the first day of school.

**Review each of the topics below by scanning the QR code to watch a short instructional video.**

## LOGGING ON TO SCHOOLGY

Learn how to log on to [neshannock.schoology.com](https://neshannock.schoology.com) using your NTSD email address.



## COURSE DASHBOARD



The course dashboard home page allows you to view each of your courses in a tiled list. This tutorial will orient you with the layout of this page, navigation options, and features. **Syncing your Google Drive is also covered in this tutorial!**



# MATERIALS



Our teachers will post a variety of course material types. This video will show you an example course layout, familiarize you with the types of materials, and review the most effective ways to navigate through course materials.

# ASSIGNMENTS

Assignments are a common material type used in Schoology. They may be distributed through Google Drive templates (similar to Google Classroom) or require you to submit a file that you have created. This video will cover both assignment types and how to view assignment scores and feedback.



*Note: Full grade reporting will be done via GoEdustar.*

# ASSESSMENTS



Assessments are another common material type used within Schoology. This video covers the layout of a Schoology assessment as well as common question types, submitting your work, and reviewing scores and feedback.

*Note: Full grade reporting will be done via GoEdustar.*

# MOBILE APP

Although it is not a requirement, students may wish to install the Schoology mobile app on their phones and/or tablets. This video will cover installing the app and logging on.  
***Important: Some functions of Schoology are limited within the app.***





**JOIN OUR  
TEAM!**

**Now Hiring!**



# LCCAP EARLY LEARNING

NOW ACCEPTING APPLICATIONS FOR  
THE 23-24 SCHOOL YEAR

LOCATIONS ACROSS LAWRENCE  
COUNTY



Scan to apply or visit  
[www.lccap.org/earlylearning](http://www.lccap.org/earlylearning)

**LET US HELP YOUR LITTLE ONE BLOSSOM!**

