



Neshannock Township School District
Office of the Superintendent

To: All Staff Members
From: Terence P. Meehan, Superintendent
Date: August 14, 2023
Subject: Report of Board Meeting – August 10, 2023

1. Curriculum

A. Junior/Senior High Handbook Revisions

The Board of School Directors approved revisions to the Junior/Senior High School Handbook for the 2023-24 school term.

B. Elementary Handbook Revisions

The Board of School Directors approved revisions to the Elementary School Handbook for the 2023-24 school term.

2. Personnel

A. Resignations

<u>Name</u>	<u>Effective Date and Reason</u>
Amy Houk Paraprofessional	June 8, 2023 (close of day) Other District Employment
Leslie Kennedy Bus Driver	June 8, 2023 (close of day) Personal Reasons

B. Election of a Teacher

- 1) Temporary Professional Contract – effective first date of 2023-24 school term. Salary established under the terms and conditions of the Collective Bargaining Agreement.

Amy Houk
Assignment – Grade One

2. Personnel – cont.

C. Leave Request

Support Staff Member #632 was granted an intermittent leave of Absence under the Family & Medical Leave Act effective as of August 8, 2023, for up to 60 days of absence during the calendar year.

D. Election of Long-Term Substitute - Effective August 21, 2023, thru January 19, 2024, for the 2023-24 school term.

Salary determined by the terms and conditions of the Collective Bargaining Agreement.

- 1) Brett Morrison
Assignment – chemistry– Neshannock Junior/Senior High

E. Supplemental Contracts

The list of Supplemental Contracts for the 2022-23 school term only were approved as presented. (Attachments)

F. Mentor Teachers

The Board approved the Administration’s recommendation to appoint the following individuals to serve as mentor teachers for the 2023-24 school term in accordance with the Collective Bargaining Agreement:

Lina Busin for Veronica Torres
Rebecca Harlan for Amy Houk
Amy Hilton for Brett Morrison, LTS

G. Election of Paraprofessionals

The following individuals were elected to the positions indicated effective for the 2023-24 school term:

Miss Morgan Farley, Part-Time
Mrs. Debra Lewis, Title I Reading
Mrs. Amy Metz, Junior/Senior High School

H. Election of Bus Driver

Mrs. Cheryl Bauder was elected to the position of bus driver effective for the 2023-24 school term.

2. Personnel

I. Playground Monitors

The following individuals were approved as Playground Monitors for the 2023-24 school term only, at the newly-established rate of \$13 per hour. Weekly hours shall be determined as needed.

- 1) Mary Jo Altman
- 2) Gail Caldararo
- 3) Teri Williamson

J. Volunteers – Medical Care

Rochelle Rashid-Nebel and Marilyn Nebel were again approved as volunteers for medical care of a student for the 2023-24 school term only.

K. Volunteer – School SHOP

Mrs. Karen Houk was approved as a volunteer for the Lancer Community Cabin for the 2023-24 school term only.

L. Additions to Substitute Teacher List

The following individuals were recommended for addition to the substitute teacher list effective upon completion of a packet of new-hire paperwork as set forth in the Office of the Superintendent, including pre-employment drug screening:

Pre-K/Special Education PK-12

Brock Powell

Music

Ashley Graziani

M. Additions to Non-Professional Substitute Lists

The following individuals were recommended for addition to the substitute lists indicated effective upon completion of a packet of new-hire paperwork as set forth in the Office of the Superintendent, including pre-employment drug screening:

Custodian

Scott Karns

2. Personnel

M. Additions to Non-Professional Substitute Lists – cont.

Maintenance

Scott Karns

Secretary

Andrea Stroia

N. Substitute Rates

The following substitute rates were approved for the 2023-24 school year:

Substitute Teachers:	\$125 per day
Substitute Bus Drivers:	\$100.75 per day (per CBA)
Substitute Custodians:	\$15 per hour
Substitute Maintenance:	\$16 per hour
Substitute Paraprofessionals:	\$11 per hour
Substitute Playground:	\$13 per hour
Substitute Secretaries:	\$10 per hour

3. Athletics

A. Athletic Ticket Prices

The Board approved athletic ticket prices for varsity football and varsity basketball for the 2023-24 school year as follows: \$6 – Reserved, \$5 – Adult, and \$3 – Student. This represents no increase from last year.

B. Volunteer Coaches

The Board approved the following individuals rendering their services on a voluntary basis to the sports indicated for the 2023-24 school term/season only:

Girl's Junior High Basketball

Rod McCormick

Morgan Siebka-Witmer

4. Professional Development

Permission was granted for the following professional development activities:

Ashley Seyler – Act 48 Training – Chatham East – August 2 & 3, 2023

5. Field Trip

The following request for a student field trip using District transportation was approved:

- A. Adam Held, Brigette Scala, and students – 4th Annual Mahoning Valley Skilled Trades Expo – Canfield Fairgrounds, Canfield, OH – September 21, 2023.

6. Use of Facilities

- A. The Neshannock Athletic Association was granted permission for use of the Neshannock Memorial School gymnasium from 3:15 to 4:15 p.m. from August 8-24, 2023 to conduct Sixth Grade Cheer. No fee will be assessed.
- B. The Band Booster parents were granted permission for use of the Neshannock Junior/Senior High School auditorium, cafeteria, stadium, and concession stand from 7:00 to 9:00 p.m. on August 23, 2023, (rain date of August 24, 2023) to conduct their annual pie festival. No fee will be assessed.
- C. The Penn State Shenango College Baseball Program was granted permission for use of the Kirkwood Field from 3:30 to 6:00 p.m. from September 1 thru October 31, 2023, to conduct practices as needed. No fee will be assessed.

7. Financial Issues

- A. Project Search Program – Cray Youth and Family Services

A continued Agreement with Cray Youth and Family Services, Inc. for the period August 15, 2023, through June 15, 2024, in order to define requirements for participation in the Project Search Program was approved.

- B. Memorandum of Agreement – LPN Individual Health Insurance

The Board approved a Memorandum of Agreement between the District and the Neshannock Education Support Professionals, PSEA-NEA, to provide individual healthcare benefits to a paraprofessional maintaining licensure as an LPN effective August 10, 2023, thru the expiration of the CBA on June 30, 2024.

- C. Education Services Agreement – The School at McGuire Memorial

An Agreement for contracted services The School at McGuire Memorial for the placement of one or more students for the 2023-24 school year was approved.

7. Financial Issues – cont.

D. Awarding of Bid – Interactive Classroom Displays and Accessories

Northship Information Technology, LLC was granted the award for Interactive Classroom Displays and Accessories for the 2023-24 school year.

E. Lawrence County Social Services Agreement – Purchase of Meals

The Board authorized the Administration to enter into a contract with Lawrence County Social Services to permit them to purchase meals from the District for the early learning program for the 2023-24 school term.

F. Memorandum of Understanding – Laurel School District

A Memorandum of Understanding between the Laurel School District and the Neshannock Township School District for the placement of a student in the Life Skills Support Program, based upon the IEP, was approved for the 2023-24 school term.

G. Day Student Education Agreement – The Watson Institute

An Agreement for contracted services with The Watson Institute for the placement of a student, as budgeted for, at The Watson Institute for the 2023-24 school year was approved.

H. Bright Beginnings & Beyond, Inc. – Speech Therapy Services

The Board approved a contract with Bright Beginnings and Beyond, Inc. for speech therapy services during the leave of absence of a professional staff member at the rate of up to \$70 per hour for to be services rendered.

I. Jacobs Towing and Services

The hourly rate of \$100 per hour was approved for mechanical services provided by Jacobs Towing and Services for District-owned vehicles and equipment.

J. Football Equipment Manager Stipend

A stipend in the amount of \$2,000 was approved for Walter DeMase for the duties of Equipment Manager for the 2023-24 school term.

8. Board Issues

A. LCCTC Chief School Administrator

Dr. Meehan was authorized to serve as the Career and Technical Center Chief School Administrator for the 2023-24 school term.

B. MOU – Neshannock Township Police Department

A Memorandum of Understanding between the Neshannock Township Police Department and the Neshannock Township School District for the 2023-24 and 2024-25 school years as required by the Safe School Act was approved.

C. Special Education Plan

The District's Special Education Plan dated July 1, 2023 thru June 30, 2026, was approved as submitted and approved by PDE prior to its implementation.

D. Board Policies

The following policies appeared for Annual Review:

- 1) Policy #150, Title I Comparability
- 2) Policy #626, Federal Fiscal Compliance
- 3) Policy #626.1, Travel Reimbursement – Federal Programs
- 4) Policy #827, Conflict of Interest
- 5) Policy #917, Parent/Family Involvement
- 6) Policy #918, Title I Parent and Family Engagement and its attachment
- 7) Policy #918 Attachment, Title I Parent and Family Engagement – Neshannock Memorial School

E. A la Carte Menu

The Board approved the setting of prices for the District 2023-24 A la Carte Menu items.

F. Appointment of Medical Personnel

In accordance with Section 1410 of the Public School Code, the Board appointed the following medical personnel for the 2023-24 school year:

Dr. Gardner

Dr. Snow