



PARTICIPATION FORM FOR THE FLEXIBLE BENEFITS PLAN

FSA

EA D@CMF B5A 9 _____

Plan Year: 7/1/2024 through 6/30/2025

Employee Name (required) _____ Date of Birth (required) _____

SSN (required) _____ Email (required) _____

**IMPORTANT: Email will only be utilized for plan notifications.*

Home Address (required) _____

Street

City

State

Zip code

1st Payroll Effective Date: _____ Paycheck Frequency: _____

Option I: Healthcare Reimbursement Account

Annual Maximum: \$3,200.00

I elect to contribute \$ _____ per pay period, which is \$ _____ per year, to my account for reimbursement of qualified healthcare expenses not covered under my health and other insurance plans.

I decline to participate in this option for this plan year.

Rollover to 2024: \$610.00

Option II: Dependent Care Reimbursement Account

I elect to contribute \$ _____ per pay period (before taxes), which is \$ _____ per year, for funding reimbursement of qualified dependent care expenses.

Maximum amount per calendar year is the lesser of:

- (1) \$5,000 for married filing joint or \$2,500 for married filing separate;
- (2) your spouse's total annual compensation; or
- (3) 1/2 of your total annual compensation.

If you are single, the maximum amount is \$5,000.

I decline to participate in this option for this plan year.

Option III: Waiver of Tax Benefits

I have been given the opportunity to enroll in these tax-savings plans and have declined to participate. I understand that I will lose all tax savings that I may have received as a participant.

My employer and I agree that my taxable income will be reduced each pay period by the amounts set forth in this agreement. I understand that I may change my election in the event of certain changes in my status. Prior to the first day of each plan year, I will be offered the opportunity to change my benefit election for the upcoming plan year. Any qualified expenses that are submitted by me will be reimbursed to me on a tax-free basis. Any contributions that are not used during the plan year may not be paid to me in cash. I acknowledge that I have received, read and understand the Summary Plan Description.

Employee Signature _____ Date _____